



**Official Call**  
**33rd Annual UAW Civil & Human Rights Conference**

**August 27–September 1, 2017**  
**Walter and May Reuther Family Education Center**  
**Black Lake**  
**Onaway, Michigan**

Greetings:

The 33<sup>rd</sup> Annual UAW Civil and Human Rights Conference will be held Sunday, August 27 through Friday, September 1, 2017, at the Walter and May Reuther Family Education Center.

Registration of delegates will be held on Sunday, August 27, from 12:00 p.m. to 4:30 p.m. at the Main Gate. **Attendance is limited to delegates only.**

**Housing/Registration:** The registration fee is \$675.50 per delegate, based on double occupancy, and includes all meals during the conference (breakfast/lunch/dinner). Space is very limited this year. Single room requests will not be granted until we know everyone has a room. Once we determine how many single rooms are available, we will contact the delegate at the email address provided. They will then need to contact the Center to make payment arrangements for the additional \$212.50.

All payments must be received in the Civil and Human Rights Department no later than August 7, 2017.

Please note there are two different websites, one for conference and hotel registration and another for airline reservations.

- To register for the **conference and hotel** (including workshops and housing selection), please use the following website:

[civilrights.uaw.org](http://civilrights.uaw.org)

Username: UAWCR

Password: CR2017

- To make an airline **reservation**, please use the following link:

<http://www.cvent.com/d/Ovqtfw>

Complete one online registration per delegate. Registration deadline – **August 1, 2017.**

## TRAVEL REIMBURSEMENT

Delegates whose worksites are located more than 500 miles from the Center (one way) will be reimbursed travel expenses at the end of the conference as follows:

### Hotel and Mileage:

#### **For those driving more than 500 miles one way (1,000 roundtrip):**

Mileage is not reimbursed for the first 1,000 miles of a round-trip. After 1,000 miles, a driver will be reimbursed using the IRS-rate for each mile. The International Union determines mileage according to Rand-McNally and reimburses for the most direct route to the Center. Do not rely on MapQuest or other Internet mileage charts.

On trips to and from the Center, delegates will be entitled to one night's lodging when driving more than 500 miles; two nights' lodging for 1,000 miles or more. Hotel rates should not exceed \$65 per night for single occupancy; \$80 per night for double occupancy. Delegates must save hotel receipts and submit to the Center for reimbursement. Upon completion of the program, delegates will receive mileage and/or hotel refunds. Meals, highway tolls or other costs incurred during travel are not refundable by the UAW.

### Air Transportation:

#### **For those flying to Detroit (Worksite must be more than 500 miles one way):**

For those who choose to fly, they will arrive in Detroit on Saturday. The Family Education Center will make hotel reservations for the Saturday night stay. That information will be printed on the e-ticket itinerary provided by the travel agency. Charter buses will leave Detroit from the hotel Sunday at 9 a.m. EST and arrive at the Center at approximately 3:30 p.m. For Friday return trip, no flights will be made before 4:30 p.m. EST.

To take advantage of Super-Saver rates, all flight arrangements are made by the Family Education Center at least 14 days in advance. When contacted by TSI travel agency, be prepared to pay for airfare with either a personal credit card or through arrangements made with the Local Union. Local Unions may pay with a check or by credit card. No personal checks will be accepted.

In cases of airline reservations not made 14 days in advance, the International Union will refund only the cost of Super-Saver fares. Meals, phone charges or other costs incurred during travel are not refundable.

Airfare reimbursement will be made upon completion of the conference. A \$75 airline registration fee will be deducted from the reimbursement. The International Union will reimburse only the cost of a 14-day advance non-refundable ticket. Any changes, additional costs or late fees will not be reimbursed and is the responsibility of the Local Union or delegate.

Please allow 48 hours to process airline reservation requests.

**Luggage Reimbursement:**

For those who fly, the International Union will reimburse your first piece of luggage each way. You must save your receipts and submit at the Center for reimbursement.

**Payment:** Make conference registration/housing payments payable to: International Union, UAW in the attention of the Civil and Human Rights Department.

Please complete the attached Local Union Delegate Attendance and Payment Form. Submit the form and payment to your Regional Director by **August 1, 2017**.

*Please note:* Registration forms received without payment will not be processed. Cancellations must be submitted in writing to the Regional Office at least 10 days prior to the conference.

For additional information about the conference or if you have any questions, please contact the Civil and Human Rights Department at (313) 926-5361.

In solidarity,



Michael Stone, Director  
Civil and Human Rights Department

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## Conference Schedule

### **Sunday, August 27, 2017**

12:00 p.m. – 4:30 p.m. – Registration  
5:00 p.m. – 6:30 p.m. – General Session  
6:30 p.m. – 7:30 p.m. – Dinner

### **Monday, August 28, 2017**

7:00 a.m. – 8:00 a.m. – Registration  
8:45 a.m. – Workshops  
1:15 p.m. – Workshops

### **Tuesday, August 29, 2017**

8:45 a.m. – Workshops  
1:15 p.m. – Workshops

### **Wednesday, August 30, 2017**

General Session

### **Thursday, August 31, 2017**

General Session  
Class Presentations

### **Friday, September 1, 2017**

8:45 a.m. – Wrap Up

Walter and May Reuther Family Education Center  
2000 Maxon Road  
Onaway, MI 49765  
989-733-8521

Directions to the Walter and May Reuther Family Education Center

If leaving Detroit Metro Airport, take I-94 West to I-275 North to I-96 West, to US 23 North, which becomes I-75 near Flint. Travel north to exit 310, Indian River.

If heading north on Interstate 75, take Exit 310 (Indian River). Turn right onto M-68 East toward Onaway/Rogers City.

Travel approximately 20 miles to the town of Tower. Approximately 1 mile past Tower, you will turn left on FO-5 (Aurora Gas Company is located on the right). A UAW sign is posted directing you to turn left. This road is also known as Black River Rd.

Once on FO-5, travel approximately 5 miles until you come to a STOP sign. You will see the Black Lake Golf Club. Continue across the road, which leads directly onto the Center.

## Conference Workshop Descriptions

- **Multicultural Awareness** – Our Multicultural Awareness workshop is designed to help our union members, working families and young people appreciate the value of the different groups we belong to and celebrate our diversity! Most importantly, we need to help people understand how to be supportive of each group and how to come together to make our union and country stronger.
- **Understanding LGBT Rights** – Provides an overview of the challenges faced by Lesbian, Gay, Bisexual, and Transgender people in the workplace. Learning about the differences, stereotypes, and values distinguishing Lesbian, Gay, Bisexual, and Transgender people and effective means of communicating such differences to non-LGBT people.
- **Bias Motivated Crimes** – This class will give delegates a strategic update exploring current issues surrounding bias motivated crimes and hate. We will also look at current prevention techniques and response strategies for individuals and their communities.
- **Policy and Procedures** – The goal of the workshop is to equip delegates with information and techniques on the anti-harassment policies, rights in the workplace, how to set up and build a strong Local Union Civil and Human Rights Committee, identify the roles and responsibilities of the Committee, and learn how to work together with institutions and organizations to build community coalitions.
- **Advanced Policy and Procedure** – This class will give you a better understanding of what is required when doing an investigation. You will be expected to utilize forms from the Guide Book and write a report with recommendations after the investigation. This class will take you beyond the initial policy and procedure class. Prerequisite for this class is to have completed Basic Policy and Procedure.
- **EEOC Cases and Employment Laws** – Provides an overview of employment laws and various EEOC case studies. This class introduces the basic framework of anti-discrimination laws. This class focuses on understanding what needs to be proven to show a violation of the law and provides tools for identifying discrimination and putting a case together. You will discuss the best ways to respond to a complaint.
- **Lobbying 102** – Lobbying our elected officials is an important part of the labor movement's role in the political process. This class will explain why lobbying is important to achieve our political goals. It will explain effective ways to lobby state and federal representatives. The class will include role playing exercises on lobbying techniques. It will also discuss the reapportionment process that draws lines for state and federal legislative districts and explain how reapportionment decides who controls the legislative process.