



May 7, 2018

**To: All Local Union Presidents, Financial Secretaries and Recording Secretaries  
Region 4 UAW**

Dear Brothers and Sisters:

Our 2018 Summer Schools will be held in two sessions: July 15-20 and August 19-24, 2018.

**The July 15<sup>th</sup> session** will be held at the Pat Greathouse Center in Ottawa, IL and is designed for newly elected or newly active members who would benefit from basic information and training about their union and how it works. Standing Committee Members are also encouraged to participate. UAW 101, Grievance Handling and Multicultural Awareness will be the main topics. Additional programs on labor history, health and safety and political awareness will also be featured.

The goal of this week is to give participants a better understanding of their union, how it works and their role in making it more effective. Participants will be exposed to the “bigger picture” and will leave equipped with the tools and knowledge essential to becoming an activist in their local union. This session will be limited to 125 active members. Delegates should register Sunday afternoon from 3:00-4:30 p.m. in the Assembly Hall. This year’s Basic Summer School will begin on July 15<sup>th</sup> with a plenary session at 5:00 p.m. in the Education Center.

**The August 19<sup>th</sup> session** will also be held at the Pat Greathouse Center in Ottawa, IL and is designed for Leadership and current grievance handlers who want to update their skills. Delegates must choose either “Grievance Handling to Arbitration” or “Collective Bargaining”. This session will be limited to 125 active members. Delegates for this week should register Sunday afternoon from 3:00-4:30 p.m. in the Assembly Hall. This year’s Advanced Summer School will begin on August 19<sup>th</sup> with a plenary session at 5:00 p.m. in the Education Center.

**It is important that participants of summer school attend the respective Sunday plenary session.**

These two weeks usually fill up quickly, and those responding earliest with completed registration forms and non-refundable fees will have the best chance of being accepted before we reach capacity. Local Unions should select alternates in the event a delegate cancels at the last minute. Rather than an expense, these weeks should be considered an investment in the future of your local union.

**Registration costs \$260** for each session (which includes the cost of meals and materials). Please send fees and the enclosed respective registration form to:

Region 4 UAW Pat Greathouse Center  
1000 E. Center Street  
Ottawa, IL 61350  
Attn: Bradley Schwanda – Summer School

(continue)

Registration forms and fees must be received by the Regional Office no later than Friday, June 22, 2018 for the 1<sup>st</sup> session and no later than Friday, July 27, 2018 for the 2<sup>nd</sup> session.

**Note to Financial Secretaries:** Checks should be made payable to “UAW Region 4 Activity Fund” and the notation part of the check should give the name of the conference being paid for (e.g., Summer School – Basic or Advanced).

**Financial Assistance:** Again this year, we will offer financial assistance to one (1) local per session whom could not otherwise afford to send a delegate to Summer School. To be considered for financial assistance, locals must make a written request to me and attach their last three (3) monthly financial statements. You will be notified by my office if you are chosen for this program. Financial assistance will consist of waiving the registration fee and providing meals for one person. Lost time and lodging will be the responsibility of the Local Union.

**Meals:** The first meal for each session will be breakfast on Monday morning and the last will be breakfast on Friday morning.

**Lodging:** The hotel at the Pat Greathouse Center is newly constructed and rooms are available at \$70.00 per room, per night. Each room has two (2) beds; we urge members to double-up, when feasible, to ensure that as many delegates possible can stay on the property. Please contact Tamara at 815-433-2500 to make room reservations for the Center.

Upon making your phone reservation, you will be given a confirmation number. When making reservations, please indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process).

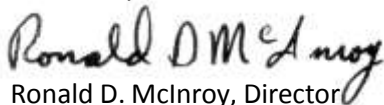
PGC Hotel check-in will be during the same hours as registration. If a delegate is unable to check-in during the above-mentioned time-frame, please contact Education Coordinator Bradley Schwanda to make special arrangements.

In the event rooms at the PGC become sold out, we also have negotiated rates at the Comfort Inn (formerly Holiday Inn Express), 815-433-0029, Fairfield Inn 815-431-8955, the Hampton Inn 815-434-6040 and the Super 8 Motel 815-434-2888. Ask for the UAW rate – All rates are subject to availability.

**Please Note:** A copy of this call letter has been posted on the UAW Region 4 website. You may visit <http://region4.uaw.org> if extra copies of this call letter and registration form needs to be downloaded.

Additional questions should be directed to Bradley Schwanda, our Region 4 Education Representative, at 847-459-3888.

Fraternally,



Ronald D. McInroy, Director  
Region 4, UAW

RDM/BS/tw  
opeiu494/afl-cio  
Enclosures

cc: Brad Dutcher  
All Region 4 Staff PGC  
Staff

**1<sup>st</sup> Week**

<b>ATTENTION FINANCIAL SECRETARIES</b>	
The LM2 for this conference is:	
Representation	<u>100</u>
Administrative	_____
Political	_____

**2nd Week**

<b>ATTENTION FINANCIAL SECRETARIES</b>	
The LM2 for this conference is:	
Representation	<u>100</u>
Administrative	_____
Political	_____