

REGION 4



Brandon W. Campbell, Director

UAW Region 4
900 E Center Street
Ottawa, IL 61350-4129

INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW

SHAWN FAIN, *PRESIDENT*

MARGARET MOCK, *SECRETARY-TREASURER*

VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

May 16, 2023

To: All Local Union Presidents, Financial Secretaries and Recording Secretaries – Region 4 UAW

Dear Brothers and Sisters:

Region 4 UAW will be holding a *Grievance Handling Workshop* at the Pat Greathouse Education Center located at 1000 E. Center Street, Ottawa, IL 61350.

This workshop will be held July 17-21, 2023, with Monday, July 17th being allowed as a travel day for locals with a long-distance commute. The conference will begin at 9:30 a.m. on Tuesday, July 18th and will end by noon on Friday, July 21, 2023.

Grievance Handling is an in-depth course that explores the expectation of a grievance handler at every stage. Participants will learn how to determine if an issue is a grievance or complaint, how to properly investigate and write a grievance.

REGISTRATION: Registration for this conference will take place online at <https://conference.uaw.org/region4/ghw.php>. However, you are encouraged to call now for lodging (see page two). The conference registration username is 2023region4 and the password is registerGHW. At this time, the registration fee and PGC lodging cost (if applicable) will still need to be mailed to the Region 4 Office. Instructions on how to best use this system are listed below.

1. If you plan on lodging at the PGC, please call Tamara at 815-433-2500, Ext. 101 for a reservation/confirmation number first. If you will not be lodging at the PGC, proceed to Step 2.
2. Register at <https://conference.uaw.org/region4/ghw.php> and enter your PGC lodging confirmation number (if applicable).
3. Mail applicable fees to the address listed below.

Region 4 UAW
900 E. Center Street
Ottawa, IL 61350
Attn: GHW

The non-refundable registration fee is \$235 per delegate (which includes the cost of meals and materials).

Registration must be completed online with fees received by the Regional Office no later than Friday, June 30, 2023.

*On-site registration will be on Monday, July 17, 2023, from 3:00 - 5:00 p.m. in the Education Building and again from 8:00 – 9:00 a.m. on Tuesday, July 18, 2023.

Meals: The first provided meal will be breakfast on Tuesday and the last will be breakfast on Friday.

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Note to Financial Secretaries: Checks should be made payable to "UAW Region 4 Activity Fund" and the notation part of the check should mention "GHW."

Financial Assistance: Scholarships are being offered by the UAW Region 4 Retired Workers, which will provide up to \$1000 for each member attending, subject to Director's approval. This covers registration, lodging, and the remainder will help offset mileage or lost time. To be considered for financial assistance, locals must make a written request to me and attach their last three (3) monthly financial statements. You will be notified by my office if you are chosen for this program.

Lodging: Rooms at the Pat Greathouse Center are available at \$70.00 per room, per night. Each room has two (2) beds; we urge members to double-up, when feasible, to ensure that as many delegates possible can stay on the property. Please contact Tamara at 815-433-2500, ext. 101 to make room reservations for the Center.

If you get the office voicemail, please leave a message with your request and your email address for confirmation and/or follow-up.

You will be emailed a confirmation number once your reservation has been received. When making reservations, please indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process).

PGC Hotel check-in will begin on Monday, July 17, 2023, at 3:00 p.m. Check-out will be by 10:00 a.m. on Friday, July 21, 2023.

It is imperative to fill the hotel rooms at the PGC, before seeking area lodging. However, in the event rooms at the PGC become sold out, we also have negotiated rates at the Comfort Inn (815-433-0029), Fairfield Inn (815-431-8955), the Hampton Inn (815-434-6040), the Super 8 Motel (815-434-2888), and the Quality Inn (815-433-9600). Ask for the UAW rate – All rates are subject to availability. I suggest avoiding the Ottawa Holiday Inn—it was built by anti-union contractors.

Recreation: The pool will be open for delegate use during this conference.

Please Note: A copy of this call letter has been posted on the UAW Region 4 website.

Additional questions should be directed to Bradley Schwanda, our Region 4 Education Representative, at 847-459-3888.

Fraternally,


Brandon W. Campbell, Director
Region 4, UAW

BWC/BS/tw
opeiu494/afl-cio

cc: Lucas DeSpain, Assistant Director

ATTENTION FINANCIAL SECRETARIES

The LM2 for this conference is:

Representation	<u>90</u>
Administrative	<u> </u>
Political	<u>10</u>