



Phone: (608) 713-7900

NATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW

SHAWN FAIN, *PRESIDENT*

MARGARET MOCK, *SECRETARY-TREASURER*

VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

April 2023

To: All Local Union Presidents, Recording Secretaries, Financial Secretaries,
Veteran’s Council Officers and Members – Region 4 UAW

Re: 2023 National Veterans Conference – August 13-18, 2023

The 2023 UAW National Veterans Conference will be held at the **Walter and May Reuther UAW Family Education Center, 2000 Maxon Road, Onaway, MI, 49765**. Conference registration for the 2023 Delegates of the National Veterans Conference will begin on Sunday, August 13, 2023, in the Lecture Hall from 1-5 p.m. (1300 – 1700 hours). Local union active members, retired members, including members on layoff or strike are eligible to attend this conference. The delegate allocation for UAW Region 4 is 44. As a reminder, the UAW Family Education Center has a **NO WEAPONS** on the premises policy.

CONFERENCE DETAILS

(ALL TIMES ARE EASTERN STANDARD.)

Sunday, August 13, 2023 – Travel Day to Conference

Registration Lecture Hall 1–4:45 p.m.
5 p.m. Conference Opens (MANDATORY)
6-7 p.m. Dining Hall (Dinner Provided)
Max per diem with overnight stay \$26.00

Monday, August 14, 2023

Late Registration Lecture Hall 7:30–8:15 a.m.
Breakfast, Lunch and Dinner Provided
Max Per Diem \$0.00

Tuesday, August 15, 2023

Breakfast, Lunch and Dinner Provided
Max Per Diem \$0.00

Wednesday, August 16, 2023

Breakfast, Lunch and Dinner Provided
Max Per Diem \$0.00

Thursday, August 17, 2023

Breakfast, Lunch and Dinner Provided
Max Per Diem \$0.00

Friday, August 18, 2023

7:45-9:45 a.m. Dining Hall (Breakfast Provided)
Max per diem for Travel Day if traveled 100 + miles is \$13.00.

REGISTRATION

Registration will take place online at <https://conference.uaw.org/veterans.php>. The username is **UAWVET23**, and the password is **VET2023**. The website will open for registration on Monday, May 15, 2023, all registrations must be completed no later than Monday, July 24, 2023, at 4 p.m. As we expect a full National Veterans Conference, no late registrations will be accepted. Please use an updated browser when registering.

If you have any questions regarding the registration process, please contact Administrative Assistant Matthew Uptmor at 313-926-5654, muptmor@uaw.net or contact Debbie Simpson at 313-926-5201 or email at dsimpson@uaw.net

The UAW National Veterans Conference Registration fee is \$675 per delegate; this is based on double housing. Checks should be made payable to the International Union, UAW, or ACH payments can be made through LUIS. ACH payments will be deducted after registration closes but **no later than Friday August 4, 2023**. It is suggested that the local generate a single check to cover the registration fees for its delegates. Please send payment to the UAW Presidents Office in c/o Debbie Simpson 8000 E. Jefferson Ave, Detroit, MI 48214, no later than August 1, 2023. Current CDC and International Union Covid-19 protocols will be followed.

The Local unions are responsible for lost time and registration fees for all delegates. There are no provisions for lost time reimbursements connected with the National Veterans Conference. Transportation is provided for delegates whose worksites are over 500 miles from the UAW Family Education Center. For those over 500 miles one-way, options are flying or driving. All airline tickets will be purchased through the travel agents used by Black Lake. Participants who fly will be required to pay for their tickets in advance.

TRANSPORTATION

DELEGATES FLYING

Delegates must use the following link to make their flight arrangements <https://cvent.me/MzKALo>. Upon completion of the program, airline tickets will be processed for reimbursement, minus \$75 per delegate.

To assure maximum savings on flight arrangements, delegates will be required to arrive in Detroit on Saturday, August 12, 2023, and no flights should be scheduled before 4:30 p.m. EST on the return trip Friday, August 18, 2023. The enclosed Airline Registration online process must be completed (including a cell phone contact number) and submitted to the UAW Family Education Center no later than Thursday, July 27, 2023.

Overnight lodging will be provided **based on double occupancy at the Courtyard Detroit Metro Airport Romulus, 30653 Flynn Dr., Romulus, MI 48174; 734-721-3200**. Delegates will depart the hotel on Sunday morning, August 13, 2023, at 9 a.m. via charter bus for the trip to Black Lake.

For those opting to travel by air, flights will be arranged by the local union through Travel Solutions International (TSI USA). Due to stricter airline regulations, delegates who opt to fly must provide their legal name as it appears on a driver's license or other government-issued identification recognized by the Transportation Security Administration. Failure to do so could result in up to a \$150 charge to correct an airline ticket. The UAW will not reimburse that charge.

Please note that hotel occupancy may change in the future to follow CDC and State of Michigan COVID-19 protocols.

AIRLINE PROCEDURE

If paying for airfare with a local union check, you must mail the payment within 24 hours after TSI contacts you. Please make check payable to UBE and send the payment to:

UBE/Air, UAW Family Education Center, 2000 Maxon Road, Onaway, MI 49765. You must include a copy of the invoice with the check. For questions call the UAW Family Education Center at 989-733-6311.

DELEGATES DRIVING

Arrivals and departures should be scheduled accordingly. All delegates are expected to arrive at the Family Education Center by 4 p.m. on Sunday, August 13, 2023 (except for those arriving by flight; see Air and Lodging) and remain until the institute concludes at 9 a.m. on Friday, August 18, 2023.

Local unions are responsible for all transportation costs for delegates who live less than 500 miles from the Family Education Center.

For those who live more than 500 miles (one-way) from the Center, delegates may travel by passenger vehicle, or air transportation: Passenger Vehicle: After 1,000 miles (round-trip), all drivers will be reimbursed the IRS rate for each mile. Mileage is not reimbursed for the first 1,000 miles of a round-trip (500 miles one-way).

On trips to and returning from the Center, delegates who drive are also entitled each way to one night's lodging for 500 miles or more; two nights' lodging for 1,000 miles or more. Motel rates should not exceed \$65 per night for single occupancy; or \$80 per night for double occupancy. Delegates must save motel receipts and submit them to the Center for processing. Upon program completion, delegates will receive mileage and/or motel refunds. Reimbursement is not provided for meals, highway tolls, or other expenses incurred during the trip.

Delegates who elect to drive to the Family Education Center should be aware of the "multiple of three" rule. When a local sends more than one delegate to a session, delegates should travel in multiples of up to three per vehicle. Only one driver per local, per multiples of three, is reimbursed for mileage by the International Union.

Please be advised of the following Walter and May Reuther UAW Family Education Center policy:

Vehicles allowed to park in the Family Education Center must be union-made and have a vehicle VIN number beginning with 1, 2, 4, or 5 (i.e., made in the USA or Canada). VIN numbers are in the dashboard or door jamb of vehicles. Upon arriving at the FEC, security guards check each vehicle's VIN number. If the vehicle's VIN number is anything other than 1, 2, 4, or 5, parking accommodations are available in a lot located adjacent to the FEC's front gate. An FEC bus will transport those delegates to the hotel registration desk.

SPECIAL FAMILY EDUCATION CENTER (FEC) DELEGATES

The International Union will subsidize food and lodging for five delegates from each region. Regional Directors may designate local unions to receive additional financial support. The FEC delegates pay the lower registration fee of \$150.00. All subsidies must be submitted to Andrea Williams via email at amwilliams@uaw.net no later than close of business, Tuesday, July 25, 2023. ACH payments will be deducted after registration closes but no later than Friday August 4, 2023.

LOST TIME

Payment of lost time is the sole responsibility of the local union unless the Regional Director authorizes a subsidy.

CANCELLATIONS AND REFUNDS

Cancellations must be received no later than Friday, July 28, 2023. Registration fees are non-refundable. Local unions should select alternates to replace delegates no later than Wednesday, August 2, 2023. Please notify UAW Region 4 Veteran's Coordinator Ted Dever at tdever@uaw.net and Andrea at amwilliams@uaw.net or at 608-713-7900 of alternates delegates no later August 2nd by 12:00 p.m. This Conference is an investment in the future of your local union and Veterans Standing Committee.

Displays

If delegates from the locals wish to bring a display, please submit this information to the UAW Presidents Office as soon as possible, so that we can review for prior approval.

In solidarity,



Brandon Campbell
Director
Region 4, UAW

BC/TD:aw
opeiu494/aflcio
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**2023 UAW NATIONAL VETERANS CONFERENCE
WALTER AND MAY REUTHER FAMILY EDUCATION CENTER
AUGUST 13-18, 2023**

Attached please find a Vendor Request Form which must be filled out and submitted to the UAW President's Office for approval prior to the conference. Any vendor or local union **must** fill out this form and submit it to Matthew Uptmor as soon as possible. After their review, and if the request meets our criteria, they will receive an approval.

Items must be Union-made/American-made. Also, vendors will be prohibited from selling their products while the conference is in session.

Please forward this form, along with attachments to the call letter to your local unions. If you have any questions, please contact Matthew Uptmor at (313) 926-5654 or email at muptmor@uaw.net.

**2023 UAW NATIONAL VETERANS CONFERENCE
VENDOR REQUEST FORM**

LOCAL UNION/REGION: _____

NAME OF CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____

ITEMS YOU WISH TO SELL: _____

DATE APPROVED: _____

DATE DENIED: _____

****When completed, please mail this form to:**

**Matthew Uptmor
UAW President's Office
8000 East Jefferson Avenue
Detroit, Michigan 48214**