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**INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW**

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**RAY CURRY, PRESIDENT****MARGARET MOCK, SECRETARY-TREASURER****VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER**

January 13, 2023

**To: All Local Union Presidents, Recording Secretaries, Financial Secretaries  
Region 4 UAW**

Greetings:

Region 4 UAW will hold a Standing Committees Conference April 3-5, 2023, at the UAW Pat Greathouse Education Center, 1000 East Center Street, Ottawa, IL 61350. As it relates to COVID-19, we will continue to adhere to the guidance provided by the CDC, state, and local officials.

This conference will include workshops on various standing committees that will teach you strategies on how to grow your committee and/or become more effective. On-site registration will be held in the Education Building on Monday, April 3, 2023 from 8:00 a.m. – 9:45 a.m. The conference will begin thereafter at 10:00 a.m. and will conclude by 2:00 p.m. on Wednesday, April 5<sup>th</sup>. Sunday, April 2<sup>nd</sup> and Thursday, April 6<sup>th</sup> will be allowed for travel days for locals with a long-distance commute.

Attendees should include, but not be limited to, members and leadership involved in a standing committee(s) within their local. Locals should also consider sending new members or new leadership who wish to get involved with a committee.

**REGISTRATION:** Registration for this conference will take place online at <https://conference.uaw.org/region4/scc.php>. **This link will go live on January 23, 2023.** The username is 2023region4 and the password is registerSCC. However, at this time, the registration fee and PGC lodging cost (if applicable) will still need to be mailed to the Region 4 Office. Instructions on how to best use this system are listed below.

1. If you plan on lodging at the PGC, please call Tamara at 815-433-2500, Ext. 101 for a reservation/confirmation number first. If you will not be lodging at the PGC, proceed to Step 2.
2. Register at <https://conference.uaw.org/region4/scc.php> and enter your PGC lodging confirmation number (if applicable).
3. Mail applicable fees to the address listed below.

**Registration Fee:** The cost is \$155 per delegate (which includes the cost of meals and materials). Please send non-refundable fees to the following:

**Region 4 UAW Pat Greathouse Center  
900 E. Center Street  
Ottawa, IL 61350  
Attn: SCC**

**Meals:** The first provided meal will be lunch on Monday and the last will be lunch on Wednesday.

**Note to Financial Secretaries:** Checks should be made payable to “UAW Region 4 Activity Fund” and the notation part of the check should mention “Standing Committees.”

**Financial Assistance:** Scholarships are being offered by the UAW Region 4 Retired Workers, which will provide up to \$1000 for each member attending, subject to Director’s approval. This covers registration, lodging, and the remainder will help offset mileage or lost time. To be considered for financial assistance, locals must make a written request to me and attach their last three (3) monthly financial statements.

You will be notified by my office if you are chosen for this program. Lost time will be the responsibility of the Local Union.

**Lodging:** Rooms at the Pat Greathouse Center are available at \$70.00 per room, per night. Each room has two (2) beds; we urge members to double-up, when feasible, to ensure that as many delegates possible can stay on the property. Please contact Tamara at 815-433-2500, ext. 101 to make room reservations for the Center.

**If you get the office voicemail, please leave a message with your request and your email address for confirmation and/or follow-up.**

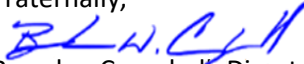
You will be emailed a confirmation number once your reservation has been received. When making reservations, please indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process).

**PGC Hotel check-in will begin on Sunday, April 2<sup>nd</sup> at 3:00 p.m. Check-out will be by 8:00 a.m. on Thursday, April 6, 2023.**

It is imperative to fill the hotel rooms at the PGC, before seeking area lodging. However, in the event rooms at the PGC become sold out, we also have negotiated rates at the Comfort Inn (815-433-0029), Fairfield Inn (815-431-8955), the Hampton Inn (815-434-6040) and the Super 8 Motel (815-434-2888). Ask for the UAW rate – All rates are subject to availability.

**Please Note:** You may visit <http://region4.uaw.org> if extra copies of this call letter and registration form needs to be downloaded.

Additional questions should be directed to Bradley Schwanda, our Region 4 Education Representative, at 847-459-3888.

Fraternally,  
  
Brandon Campbell, Director  
Region 4, UAW

BC/BS/tw  
opeiu494/afl-cio

cc: Lucas DeSpain  
Brad Dutcher  
All Region 4 Staff  
PGC Staff

<b>ATTENTION FINANCIAL SECRETARIES</b>	
The LM2 for this conference is:	
Representation	<u>90</u>
Administrative	<u>          </u>
Political	<u>10</u>