

## REGION 4



Brandon W. Campbell, Director  
UAW Sub-Region 4  
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INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW

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SHAWN FAIN, *PRESIDENT*

MARGARET MOCK, *SECRETARY-TREASURER*

VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

March 25, 2024

To: All Local Union Presidents, Recording Secretaries, Financial Secretaries,  
Veteran's Council Officers and Members – Region 4 UAW

Re: 2024 UAW National Veterans Conference – August 11-16, 2024

The 2024 UAW National Veterans Conference will be held at the **Walter and May Reuther UAW Family Education Center, 2000 Maxon Road, Onaway, Michigan**. Conference registration for the delegates will begin on Sunday, August 11, 2024, in the Lecture Hall from 1 p.m. until 4:45 p.m. (1300 - 1645 hours). Local union active members, retired members, including members on layoff or strike are eligible to attend this conference. The delegate allocation for UAW Region 4 is 48. The UAW Family Education Center has a **NO WEAPONS** on the premises policy.

### **Registration**

Registration will be completed online. Please use an updated browser when registering. The website will open for registration on Monday, May 13, 2024. All registrations must be completed no later than Monday, July 22, 2024, at 4 p.m. (1600 hours). As we expect a full conference, no late registration will be accepted. Delegates will use the following log-in information:

- Web Address: <https://conference.uaw.org/veterans.php>
- Username: UAWVET2024
- Password: VET2024

If you have any questions regarding the registration process, please contact Administrative Assistant, Matthew Uptmor at 313-926-5654 or email [muptmor@uaw.net](mailto:muptmor@uaw.net) or contact his secretary, Michelle Best at 313-926-4423 or email at [mbest@uaw.net](mailto:mbest@uaw.net).

The non-refundable conference registration fee is \$725 per delegate; this is based on double occupancy. Checks should be made payable to the International Union, UAW, or ACH payments can be made through LUIS. It is suggested that the local generate a single check to cover the registration fees for its delegates. Please send payment to the UAW Veterans Department c/o Michelle Best no later than August 5, 2024. ACH payments will be deducted after registration closes, but no later than Friday, August 23, 2024.

Local unions are responsible for lost time and registration fees for all delegates. There are no provisions for lost time reimbursements connected with the National Veterans Conference. Transportation is provided for delegates whose worksites are over 500 miles from the UAW Family Education Center.

Continue

For those over 500 miles one-way, options are flying or driving. All airline tickets will be purchased through the travel agents used by Black Lake. Participants who fly will be required to pay for their tickets in advance.

## **Transportation**

### **Delegates Flying**

Delegates must use the following link to make their flight arrangements <https://cvent.me/4YvRwl>. Upon completion of the program, airline tickets will be processed for reimbursement, minus \$75 per delegate.

To ensure maximum savings on flight arrangements, delegates will be required to arrive in Detroit on Saturday, August 10, 2024. No flights should be scheduled before 4:30 p.m. EST on the return trip Friday, August 16, 2024.

Overnight lodging will be provided based on double occupancy at Courtyard by Marriott Detroit Metro Airport Romulus, 30653 Flynn Dr., Romulus, MI 48174 (734-721-3200). Delegates will depart the hotel on Sunday morning, August 11, 2024, at 9 a.m. via a charter bus for the trip to Black Lake.

For those opting to travel by air, flights will be arranged by the local union through Travel Solutions International (TSI USA). Due to stricter airline regulations, delegates who opt to fly must provide their legal name as it appears on a driver's license or other government-issued identification recognized by the Transportation Security Administration (TSA). Failure to do so could result in up to a \$150 charge to correct an airline ticket. The UAW will not reimburse that charge.

### **Airline Procedure**

If paying for airfare with a local union check, you must mail the payment within 24 hours after TSI contacts you. Please make check payable to UBE and send the payment to UBE/Air, UAW Family Education Center, 2000 Maxon Road, Onaway, MI 49765. You must include a copy of the invoice with the check. For questions, call the UAW Family Education Center at 989-733-6311.

### **Delegates Driving**

Arrivals and departures should be scheduled accordingly. All delegates are expected to arrive at the Family Education Center by 4 p.m. on Sunday, August 11, 2024 (except those arriving by flight; see Air and Lodging) and remain until the conference concludes at 9 a.m. on Friday, August 16, 2024.

Local unions are responsible for all transportation costs for delegates who live less than 500 miles from the Family Education Center.

For those who live more than 500 miles (one-way) from the Center, delegates may travel by passenger vehicle, or air transportation: Passenger Vehicle: After 1,000 miles (round-trip), all drivers will be reimbursed the IRS rate for each mile. Mileage is not reimbursed for the first 1000 miles of a round trip (500 miles one-way).

On trips to and returning from the Center, delegates who drive are also entitled each way to one night's lodging for 500 miles or more; two nights' lodging for 1000 miles or more. Motel rates should not exceed \$65 per night for single occupancy; or \$80 per night for double occupancy. Delegates must save motel receipts and submit them to the Center for processing. Upon program completion, delegates will receive mileage and/or motel refunds. Reimbursement is not provided for meals, highway tolls, or other expenses incurred during the trip.

Continue

Delegates who elect to drive to the Family Education Center should be aware of the "multiples of three" rule. When a local sends more than one delegate to a session, delegates should travel in multiples of up to three per vehicle. Only one driver per local, per multiples of three, is reimbursed for mileage by the International Union.

Please be advised of the following Walter and May Reuther UAW Family Education Center policy:

Vehicles allowed to park in the Family Education Center must be union-made and have a vehicle VIN number beginning with 1, 2, 4, or 5 (i.e., made in the USA or Canada). VIN numbers are located in the dashboard or doorjamb of vehicles. Upon arriving at the FEC, security guards check each vehicle's VIN number. If the vehicle's VIN number is anything other than 1, 2, 4, or 5, parking accommodations are available in a lot located adjacent to the FEC's front gate. An FEC bus will transport those delegates to the hotel registration desk.

#### **Special Family Education Center (FEC) Delegates**

The International Union will subsidize food and lodging for five delegates from each region. Regional Directors may designate local unions to receive additional financial support. The FEC delegates pay the lower registration fee of \$150. To be considered for this assistance, the local union president must make the request to my attention in writing and attach the local's last three-monthly financial statements. If chosen, you will receive a confirmation letter from me.

#### **Lost Time, Cancellations, and Refunds**

Payment of lost time is the sole responsibility of the local union unless the Regional Director has authorized a subsidy. Cancellations must be received no later than Thursday, July 25, 2024. Registration fees are non-refundable; therefore, local unions should select alternate delegates to replace cancellations. Notify UAW Region 4 Veteran's Coordinator Ted Dever at tdever@uaw.net and Andrea at amwilliams@uaw.net or at 608-713-7900 of alternate delegates no later Tuesday, July 30<sup>th</sup> by 12:00 p.m.

#### **Displays**

If delegates from the locals wish to bring a display, please submit this information to the UAW Veteran's Department, Administrative Assistant, Matt Uptmor as soon as possible, so that we can review for prior approval. Once again, we thank you for your continued support.

In solidarity,



Brandon W. Campbell  
Director  
Region 4, UAW

**2024 UAW NATIONAL VETERANS CONFERENCE**

**WALTER AND MAY REUTHER FAMILY EDUCATION CENTER**

**AUGUST 11-16, 2024**

Attached please find a Vendor Request Form which must be filled out and submitted to the UAW Veteran's Department for approval prior to the conference. Any vendor or local union **must** fill out this form and submit it to Matthew Uptmor as soon as possible. After the review, and if the request meets our criteria, they will receive approval.

**All items must be Union made/American made.** Also, vendors will be prohibited from selling their products while the conference is in session.

Please forward this form, along with attachments to your local unions. If you have any questions, please contact Matthew Uptmor at 313-926-5654 or email to [muptmor@uaw.net](mailto:muptmor@uaw.net) and Michelle Best at 313-926- 4423 or email to [mbest@uaw.net](mailto:mbest@uaw.net).

**2024 UAW NATIONAL VETERANS CONFERENCE**

**VENDOR REQUEST FORM**

Local Union/Region

\_\_\_\_\_

Local Union Number

\_\_\_\_\_

Region

Name of Contact Person:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number:

\_\_\_\_\_

E-Mail Address:

\_\_\_\_\_

Items You Wish to Sell:

\_\_\_\_\_

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\_\_\_\_\_

Date Approved:

\_\_\_\_\_

Date Denied:

\_\_\_\_\_

**\*\*When completed, please mail this form to:**

Matthew Uptmor  
UAW Veterans Department 8000  
East Jefferson  
Detroit, MI 48214