

REGION 4



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INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW

SHAWN FAIN, *PRESIDENT*

MARGARET MOCK, *SECRETARY-TREASURER*

VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

March 1, 2024

To: All Local Union Presidents, Recording Secretaries, Financial Secretaries – Region 4, UAW

Re: 2024 UAW Health & Safety Conference – May 5-10, 2024

Greetings:

The “Stand Up” slogan is not just a bargaining slogan. “Standing Up” for safety is a culture that every member should be striving for in the workplace. One could never put a cost or value on the life of everyone in the workplace. We as leaders not only bargain for health and safety, but we also have a duty to “Stand Up” and protect the rights and health and safety of every single person that steps foot on the grounds we work on. Please join us in “Standing Up” for safety at the 2024 UAW Health and Safety Conference.

The 2024 UAW Health and Safety Training Conference will be held at the **Walter and May Reuther UAW Family Education Center, 2000 Maxon Road, Onaway, MI 49765**. The delegate allocation for UAW Region 4 is 45. On-site registration/credentialing will take place in the Lecture Hall on May 5th, from 1 - 4:45 p.m. All delegates must attend the “Mandatory” opening of the conference, which will start at 5 p.m. in the Lecture Hall, on May 5th.

The Conference will provide education and updates on a variety of topics needed by Health and Safety Representatives, Health and Safety Committee Members, and Local Union Representatives to address industrial hygiene, ergonomics and health and safety issues at their locations. Curriculum this year will include courses offered through the OSHA Training Institute Education Center (OTIEC). Credits earned taking these courses can be applied toward the Health and Safety “Specialist” and “Professional” credentials issued by the Great Lakes OTIEC. Some of the courses being offered this year include Ergonomics, Incident Accident Investigation, Combustible Dust, Risk Assessment, Hazard Recognition, Powered Industrial Truck and more.

Eligibility: Delegate’s eligibility is limited to active members of your local union, including members on layoff or strike that have been approved to attend by the local union executive board. No, guests or spouses are eligible to attend.

Registration: Registration will be completed online. Please use an updated browser when registering. The website will open for registration on March 8, 2024. All registrations must be completed no later than April 18, 2024, at 4 p.m. Delegates will use the following log-in information:

- Web Address: <https://hs.uaw.org>
- Username: hs2024
- Password: safetyfirst24

If you have any questions regarding the registration process, please contact Jim Holton at 248-431-4660, email: jholton@uaw.net, or Kathleen Caruso at 313-926-5217, email: kcaruso@uaw.net.

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The Health and Safety Conference registration fee is \$725 per delegate; this is based on double occupancy housing. Checks should be made payable to the International Union, UAW, or ACH payments can be made through LUIS. It is suggested that the local generate a single check to cover the registration fees for its delegates. Please send payment to the UAW Health & Safety Department in c/o Kathleen Caruso no later than April 29, 2024. Current CDC and International Union Covid-19 protocols will be followed.

In the event the delegate requests for single housing. The delegate must pay out of pocket expenses in the amount of \$438. This check should be made out to UBE, INC. The local unions are responsible for lost time and registration fees for all delegates. There are no provisions for lost time reimbursements connected with the Health and Safety Conference.

We expect a full Health and Safety Conference, no late registrations will be accepted. Registration fees are non-refundable. Local unions should select alternate delegates to replace cancellations. Please notify Andrea at the UAW Sub-Region 4 office (608-713-7900) of replacement delegates no later than April 22, 2024.

Transportation: Transportation is provided for delegates whose worksites are over 500 miles from the UAW Family Education Center. For those over 500 miles one-way, options are flying or driving. All airline tickets will be purchased through the travel agents used by Black Lake. Participants who fly will be required to pay for their tickets in advance.

Flying: Delegates must use the following link to make their flight arrangements <https://cvent.me/4Yadoe>. Upon completion of the program, airline tickets will be processed for reimbursement, minus \$75 per delegate. To assure maximum savings on flight arrangements, delegates will be required to arrive in Detroit on May 4, 2024. The Airline Registration online process must be completed (including a cell phone contact number) and submitted to the UAW Family Education Center no later than April 16, 2024. Overnight lodging will be provided based on double occupancy at the Courtyard Detroit Metro Airport Romulus, 30653 Flynn Dr., Romulus, MI 48174; 734-721-3200. Delegates will depart the hotel on May 5, 2024, at 9 a.m. via charter bus for the trip to Black Lake.

For those opting to travel by air, flights will be arranged by the local union through Travel Solutions International (TSI USA). Due to stricter airline regulations, delegates who opt to fly must provide their legal name as it appears on a driver's license or other government-issued identification recognized by the Transportation Security Administration. Failure to do so could result in up to a \$150 charge to correct an airline ticket. The UAW will not reimburse that charge. *Please note that hotel occupancy may change in the future to follow CDC and State of Michigan COVID-19 protocols.*

Airline Procedure: If paying for airfare with a local union check, you must mail the payment within 24 hours after TSI contacts you. Please make check payable to UBE and send the payment to UBE/Air, UAW Family Education Center, 2000 Maxon Road, Onaway, MI 49765. You must include a copy of the invoice with the check. For questions call the UAW Family Education Center at 989-733-6311.

Driving: All delegates are expected to arrive at the Family Education Center by 4 p.m. on May 5th, (except for those arriving by flight; see Air and Lodging) and remain until the conference concludes at 9 a.m. on May 10th. Arrivals and departures should be arranged accordingly. Local unions are responsible for all transportation costs for delegates who live less than 500 miles from the Family Education Center.

For those who live more than 500 miles (one-way) from the Center, delegates may travel by passenger vehicle, or air transportation. Passenger Vehicle: After 1,000 miles (round-trip), all drivers will be reimbursed the IRS rate for each mile. Mileage is not reimbursed for the first 1,000 miles of a round-trip (500 miles one-way).

On trips to and returning from the Center, delegates who drive are also entitled each way to one night's lodging for 500 miles or more; two nights' lodging for 1,000 miles or more. Motel rates should not exceed \$65 per night for single occupancy; or \$80 per night for double occupancy. Delegates must save motel receipts and submit them to the Center for processing. Upon program completion, delegates will receive mileage and/or motel refunds. Reimbursement is not provided for meals, highway tolls, or other expenses incurred during the trip.

Delegates who elect to drive to the Family Education Center should be aware of the "multiple of three" rule. When a local sends more than one delegate to a session, delegates should travel in multiples of up to three per vehicle. Only one driver per local, per multiples of three, is reimbursed for mileage by the International Union.

Please be advised of the following Walter and May Reuther UAW Family Education Center policy:

Vehicles allowed to park in the FEC must be union-made and have a vehicle identification number (VIN) beginning with 1, 2, 4, or 5 (i.e., made in the USA or Canada). VINs are located in the dashboard or door jamb of vehicles. Upon arriving at the FEC, security guards check each vehicle's VIN. If the vehicle's VIN is anything other than 1, 2, 4, or 5, parking accommodations are available in a lot located adjacent to the FEC's front gate. An FEC bus will transport those delegates to the hotel registration desk.

Special Family Education Center (FEC) Delegates: The International Union will subsidize food and lodging for five delegates from each region. Regional Directors may designate local unions to receive additional financial support. The FEC delegates pay the lower registration fee of \$135. All subsidies must be submitted to the Director's Office no later than the close of business on April 18th. To be considered for this assistance, the local union president must make the request to my attention in writing and attach the local's last three-monthly financial statements. If chosen, you will receive a confirmation letter from me.

Lost Time and Refunds: The payment of lost time is the sole responsibility of the local union unless I authorize a subsidy. This conference is an investment in the future of your local union. Once again, we thank you for your continued support.

In solidarity,



Brandon W. Campbell
Director
Region 4, UAW