



**Brandon W. Campbell, Director**  
UAW Sub-Region 4  
1795 Lafayette St  
Janesville, WI 53546

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INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA - UAW

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**SHAWN FAIN, PRESIDENT**

**MARGARET MOCK, SECRETARY-TREASURER**

**VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER**

June 23, 2025

To: All UAW Region 4 Local Presidents, Recording Secretaries, Financial Secretaries, I.P.S. Officers, T.O.P. Officers, I.P.S. and T.O.P. Locals and Units

Re: UAW Region 4 I.P.S. and T.O.P. Conference – September 24-26, 2025

**Details of the above-mentioned event are as follows:**

- Location: Pat Greathouse Education Center – 1000 E Center St, Ottawa, IL 61350
- Conference & PGC Hotel Registration: June 24<sup>th</sup> through September 10<sup>th</sup>
- Travel Day: Wednesday, September 24<sup>th</sup> (PGC Hotel guests should arrive no earlier than 3:00 p.m.)
- I.P.S. Executive Board: Wednesday, September 24<sup>th</sup> at 3:00 p.m.
- T.O.P. Executive Board Meeting: Wednesday, September 24<sup>th</sup> at 3:00 p.m.
- Event Opens Thursday, September 25<sup>th</sup> at 9:00 a.m.
- Event Adjourns: Friday, September 26<sup>th</sup>
- Travel Day: Friday, September 26<sup>th</sup>

**Conference Registration:**

- Registration Link: <https://conference.uaw.org/region4/sit.php>
- Username: 2025region4
- Password: registerSIT
  - Enter your PGC lodging confirmation number (if applicable.)

If you are staying at the PGC hotel, complete reservation step before the conference registration.

**Hotel Registration:**

- PGC hotel rooms will be available on a first come first serve basis for \$70 nightly.
- Reserve rooms by contacting Andrea at [amwilliams@uaw.net](mailto:amwilliams@uaw.net) or call 608-713-7900. If you get the office voicemail, leave a message with the room request and email address for confirmation and/or follow-up. When making reservations, indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process). A confirmation number will be emailed to you after the reservation has been received.
- Each room has two beds. We encourage double occupancy whenever possible.
- PGC Hotel check-in begins: September 24<sup>th</sup> at 3:00 p.m. through September 25<sup>th</sup> at 8:45 a.m.  
Check-out: September 26<sup>th</sup> by 10 a.m.

**Registration Fee:** The fee is \$118.00 per delegate, which includes the cost of meals and materials. Please send the non-refundable fees by September 10, 2025, to **UAW Sub-Region 4 Office, 1795 Lafayette St, Janesville, WI 53546, Attn: Andrea/ITC.**

Make checks payable to “UAW Region 4 Activity Fund” Notate I.P.S. or T.O.P. Conference on the memo line.

*Continue*

**Meals:** The first meal will be breakfast on Thursday, and the last meal will be breakfast on Friday.

**PGC Recreation:** The pool will be open for delegate use during this conference.

Please ensure the PGC Hotel is full before seeking area lodging.

- Fairfield Inn – 815-431-8955
- Hampton Inn – 815-434-6040
- Quality Inn – 815-433-9600
- Super 8 – 815-434-2888
- We STRONGLY encourage avoiding the Holiday Inn as it was built by non-union labor.

**Please note:** A copy of this call letter is posted on the UAW Region 4 website at <http://region4.uaw.org>.

Additional questions should be referred to Ted Dever, our UAW Region 4 I.P.S. and T.O.P. Coordinator, at (608) 713-7900 or [tdever@uaw.net](mailto:tdever@uaw.net).

\*\*\*\*\*  
Each Local should send their respective committee members as delegates in accordance with either I.P.S. or T.O.P. Council Bylaws. Locals may also choose to send the president and/or shop chairperson. Enclosed, you will find a Local Union Report Form to be completed and brought to the conference.  
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In solidarity,



Brandon W. Campbell  
Director  
Region 4, UAW

BWC/TD:aw  
opeiu494afl-cio

cc: Lucas DeSpain

**ATTENTION FINANCIAL SECRETARIES**

The LM2 for this conference is:

Representation	95%
Administrative	
Political	5%



## REGION 4 UAW LOCAL UNION REPORT FORM

**\*EACH LOCAL UNION IS REQUESTED TO FILL OUT THIS REPORT AND BRING  
(3) COPIES TO THE CONFERENCE.**

**PLEASE MAKE COPIES AS NEEDED.**

**NAME OF COUNCIL:** \_\_\_\_\_

**LOCAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/ST./ZIP:** \_\_\_\_\_

**DELEGATES ATTENDING:**


### **MEMBERSHIP**

**ACTIVE:** \_\_\_\_\_ **LAI D OFF:** \_\_\_\_\_ **RETIRED:** \_\_\_\_\_

### **WAGES PER HOUR**

**AVERAGE:** \$ \_\_\_\_\_

**(PLEASE CHECK) COLA:** YES ☐ NO ☐ **SHIFT PREMIUM:** YES ☐ NO ☐

### **COMPANY/FACILITY**

**NAME:** \_\_\_\_\_ **LOCATION:** \_\_\_\_\_

**SHIFTS:** \_\_\_\_\_ **OVERTIME:** \_\_\_\_\_ **HIRING:** \_\_\_\_\_

**TYPE OF WORK:** \_\_\_\_\_

**NON-UNION DEPARTMENTS (PLEASE LIST THEM):** \_\_\_\_\_

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**ARE THERE ANY SIMILAR LOCATIONS IN YOUR CITY THAT ARE NON-UNION?  
(PLEASE LIST THEM):** \_\_\_\_\_

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**DO YOU HAVE WORK THAT TRANSFERS BETWEEN THE TWO WORKSITES? IF  
SO, PLEASE LIST.** \_\_\_\_\_

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**DO YOU KNOW ANYONE IN THAT WORKSITE? IF SO, PLEASE LIST NAME,  
ADDRESS AND PHONE:** \_\_\_\_\_

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**CAN YOU OBTAIN AN EMPLOYEE LIST FROM THAT LOCATION?**

**(PLEASE CHECK):** YES ☐ NO ☐

**WHAT TYPE OF COMMUNITY INVOLVEMENT IS YOUR LOCAL/UNIT  
PARTICIPATING IN TO PROMOTE YOUR LOCAL/UNIT?** \_\_\_\_\_

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**PLEASE REPORT ANY ISSUES TO THE COUNCIL THAT ARE TAKING PLACE IN YOUR WORKPLACE. (PLEASE LIST):**

**PAYROLL PROBLEMS?** \_\_\_\_\_  
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**HEALTH CARE/INSURANCE ISSUES?** \_\_\_\_\_  
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\_\_\_\_\_  
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**TUITION ASSISTANCE ISSUES?** \_\_\_\_\_  
\_\_\_\_\_  
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**GRIEVANCE/ARBITRATION ISSUES?** \_\_\_\_\_  
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\_\_\_\_\_  
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**TERMINATION ISSUES?** \_\_\_\_\_  
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**ISSUES W/REPLACEMENT OF MEMBERS WHEN A POSITION IS VACATED?**  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONTRACTUAL ISSUES?** \_\_\_\_\_  
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**PAST PRACTICES ISSUES?** \_\_\_\_\_  
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**ISSUES W/401K, RETIREMENT, WAGES, COLA, RAISES, SICK LEAVE OR  
FEDERAL LEAVE?** \_\_\_\_\_  
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**LOCAL UNION/OFFICERS/ FINANCE ISSUES?** \_\_\_\_\_  
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**ANY ADDITIONAL INFORMATION:** \_\_\_\_\_  
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