

Information from the Benefits Reps.

Please read the information below. If you have any questions, please contact the Benefits Reps.

Attention to all members requesting Sub for the week of Thanksgiving Holiday:

Due to the Thanksgiving Holiday, November 27-28, 2025, all manual SUB Kiosk requests must be entered by employees by 10:30am on Wednesday November 26, 2025, in order to be processed in advance of the holiday period. Any SUB requests submitted after this deadline, may cause delays in members being paid. Any submissions after Wednesday, November 26th, 2025 could be handled in the following week, unless time permits HR to address the requests.

Thank You,

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