



Brandon W. Campbell, Director
UAW Sub-Region 4
1795 Lafayette St
Janesville, WI 53546

INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA - UAW

SHAWN FAIN, PRESIDENT

MARGARET MOCK, SECRETARY-TREASURER

VICE-PRESIDENTS: MIKE BOOTH • RICH BOYER • LAURA DICKERSON

November 4, 2025

To: All UAW Region 4 Local Presidents, Recording Secretaries, and Financial Secretaries

Re: UAW Membership Department Training – November 20, 2025

Details of the above-mentioned event are as follows:

- Location: Pat Greathouse Education Center – 1000 E. Center St, Ottawa, IL 61350
- Training and PGC Hotel Registration: Now through November 17th
- Travel Day: November 19th (PGC Hotel guests should arrive no earlier than 3:00 p.m.)
- Membership Department Training: November 20th at 9:00 a.m. – 2:00 p.m.
- Training is open to anyone tasked with updated membership records for their local union.
- Lunch will be provided during this training.
- Travel Day: November 21st

Registration:

- Registration Link: <https://forms.office.com/r/hxKhBnEg5A>. Enter your PGEC lodging confirmation number (if applicable.)
- If you are staying at the PGC hotel, complete reservation step before the conference registration.
- There is no registration fee, the training is free.

PGC Hotel Reservations:

- Rooms are available on a first come first serve basis for \$70 nightly.
- To reserve rooms, contacting Andrea at amwilliams@uaw.net or call 608-713-7900. If you get the office voicemail, leave a message with the room request and email address for confirmation and/or follow-up. When making reservations, indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process). A confirmation number will be emailed to you after the reservation has been received.
- Each room has two beds. We encourage double occupancy whenever possible.
- PGC Hotel check-in begins: November 19th 3:00 p.m. through November 20th at 8:30 a.m.
- Check-out: November 21st by 10 a.m.

Mail PGC hotel lodging fees by November 20th to:

UAW Sub-Region 4 Office
Attn: Membership Training
1795 Lafayette St
Janesville, WI 53546

Make checks payable to “UAW Region 4 Activity Fund” notate *Membership Training* on the memo line.

(Continue)

Please ensure the PGC Hotel is full before seeking area lodging.

- Fairfield Inn – 815-431-8955
- Hampton Inn – 815-434-6040
- Quality Inn – 815-433-9600
- Super 8 – 815-434-2888
- We STRONGLY encourage avoiding the Holiday Inn as it was built by non-union labor.

Please note:

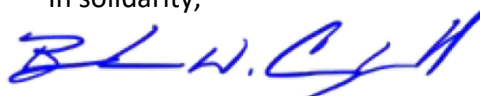
A copy of this call letter is posted on the UAW Region 4 website at <http://region4.uaw.org>.

Additional questions should be referred to our UAW International Servicing Representative Fernando Hernandez, at fhernandez@uaw.net or 608-713-7900.

As part of the UAW Membership Record Data Project, the International Auditor—working with AlixPartners and the Monitor—will perform hands-on training and assist local unions with updating and verify membership records using the new membership portal, update and modernize member characterizations, and ensure data accuracy and consistency across all local unions. Attendees should bring laptops, note-taking materials, any membership records, notes, or login credentials needed for data verification.

Your participation helps ensure Region 4 leads the way in readiness for the 2026 UAW International Officer Election. Let us work together to get this done and make Region 4 proud! This important effort supports the UAW’s goal of completing accurate and verified membership data by the end of 2025.

In solidarity,



Brandon W. Campbell, Director
Region 4, UAW

BWC:FH:aw
opeiu494afl-cio

cc: Lucas DeSpain

ATTENTION FINANCIAL SECRETARIES

The LM2 for this conference is:

Representation	100%
Administrative	0%
Political	0%