



**Brandon W. Campbell, Director**  
UAW Region 4  
900 E. Center St.  
Ottawa, IL 61350

**INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW**

**SHAWN FAIN, PRESIDENT**

**MARGARET MOCK, SECRETARY-TREASURER**

**VICE-PRESIDENTS: MIKE BOOTH • RICH BOYER • LAURA DICKERSON**

May 4, 2026

**To: All Local Union Presidents, Financial Secretaries, and Recording Secretaries - Region 4, UAW**

**Re: UAW Region 4 Basic Summer School Conference: July 26-31, 2026**

**DETAILS FOR THE ABOVE-REFERENCED EVENT ARE AS FOLLOWS:**

- Conference & PGC Hotel Registration: Now through July 13<sup>th</sup>
- Travel Day: Sunday, July 26<sup>th</sup> (PGC guests should arrive no earlier than 3p.m.)
- Conference Registration: Sunday, July 26<sup>th</sup> from 3:30 – 4:45 p.m.
- Conference Opens: Sunday, July 26<sup>th</sup> – Mandatory Opening Plenary Session at 5 p.m.
- Conference Adjourns: Friday, July 31<sup>st</sup> at Noon
- Travel Day: Friday, July 31<sup>st</sup>

**Conference Registration:**

- Registration Website - <https://conference.uaw.org/region4/bss.php>
- Username: 2026region4/Password: registerBSS
  - Enter your PGC lodging confirmation number (if applicable).
- **If staying at the PGC**, complete the hotel reservation step *before* the conference registration.

**PGC Hotel Reservations: (NO PETS ARE ALLOWED)**

- Rooms will be available on a first-come, first-served basis for \$70 nightly.
- Each room has two beds. We encourage double occupancy whenever possible.
- Reserve rooms by contacting Holly at [hskoog@uaw.net](mailto:hskoog@uaw.net) or (847) 459-3888. If you reach the office voicemail, leave a message with:
  - The room request and email address for confirmation and/or follow-up.
  - When making reservations, indicate if the delegate(s) has special room requirements.

\*A confirmation number will be emailed to you once the reservation has been received.

**Fees: Non-Refundable**

- Registration - \$315 per delegate (which includes the cost of meals and materials). First meal provided will be breakfast on Monday, July 27<sup>th</sup> and the last meal provided will be breakfast on Friday, July 31<sup>st</sup>.
- Guest - \$50 fee per day for those delegates who choose to bring a guest to the conference.

**ONLY** checks or money orders will be accepted for registration and guest fee payments. We are unable to accept credit/debit cards.

Send non-refundable fees by July 13<sup>th</sup> to the following address:

**UAW Region 4  
900 E. Center Street  
Ottawa, IL 61350  
Attn: BSS**

Make checks payable to: UAW Region 4 Activity Fund.  
Notate - **BSS** on the memo line.

**Please ensure the PGC Hotel is full before seeking area lodging.** When PGC Hotel rooms are sold out, reduced rates have been arranged at the following Ottawa hotels:

- Fairfield – 815-431-8955
- Hampton Inn – 815-434-6040
- Super 8 – 815-434-2888

\*We **STRONGLY** encourage avoiding the Holiday Inn as it was built by non-union labor.

**Financial Assistance:** Scholarships are being offered by the UAW Region 4 Retired Workers, which will provide up to \$1000 for each member attending, subject to Director’s approval. This covers registration, lodging, and the remainder will help offset mileage or lost time. To be considered for financial assistance, locals must make a written request to me and attach their last three (3) monthly financial statements.

***\*Scholarship recipients must still pay registration and lodging in full. Financial assistance is granted on a reimbursement basis.***

Additional questions should be directed to the UAW Region 4 Ed. Coordinator at (847) 459-3888.

**Please Note:** This call letter has been posted on the UAW Region 4 website: <http://region4.uaw.org>.

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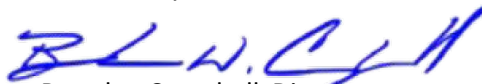
This call letter pertains to the July 26<sup>th</sup> Basic Summer School session only, as the call letter for the 2<sup>nd</sup> session (Advanced Summer School) will be published at a later date.

This conference is meant to educate a member that is new to our union or just starting to get involved. We will highlight workshops from our Understanding Series: UAW 101, Understanding Bargaining, Understanding Strikes, Understanding Grievances and Understanding Contracts. We will also highlight workshops to teach delegates our rich history and workshops meant to move members to action. Attendees will leave with a broad understanding of key functions of our Union and will understand their role to move our Union forward.

We anticipate this class will fill up quicky, and those responding earliest with completed registration and non-refundable fees will have the best chance of being accepted before we reach capacity. Local Unions should select alternates in the event a delegate cancels at the last minute. Rather than an expense, these weeks should be considered an investment in the future of your local union.

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In solidarity,



Brandon Campbell, Director  
Region 4, UAW

BWC:RD:hs  
opeiu494afl-cio

cc: Lucas DeSpain, Assistant Director

<b>ATTENTION FINANCIAL SECRETARIES</b>	
The LM2 for this conference is:	
Representation	<u>98%</u>
Administrative	<u>          </u>
Political	<u>2%</u>