



*Solidarity House*

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INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW

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RAY CURRY, *PRESIDENT*

FRANK STUGLIN, *SECRETARY-TREASURER*

VICE-PRESIDENTS: CHUCK BROWNING • TERRY DITTES • CINDY ESTRADA

January 11, 2022

To: International Skilled Trades Advisory Committee Members

Greetings:

The International Skilled Trades Advisory Committee (ISTAC) meeting will be held at the New Orleans Marriott Hotel in New Orleans, Louisiana. The meeting will convene at 1:00 p.m. on **Monday, March 14** and conclude by 4:00 p.m. on **Wednesday, March 16, 2022**.

ISTAC's topics for discussion will include reports on skilled trades' issues from each Region and Sub-Council. Please bring a copy of your report to the meeting. We will also be reviewing the Die/Mold apprenticeship classification and other changes related to Skilled Trades Department policy.

- **Please plan to arrive on Sunday, March 13th and check out no later than Thursday, March 17, 2022.**
- **Registration will be Sunday, March 13th (5pm-7pm) and Monday, March 14, 2022 (8am-9am).**

Please notify Jessie Brown in the Skilled Trades Department at (313) 926-5393 by February 10, if you will be in attendance. Please provide your flight arrival and departure times (or approximate arrival/departure if driving). Once we receive this information, the Skilled Trades Department will book your hotel reservations at the New Orleans Marriott located at 555 Canal Street.

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### **Travel Arrangements**

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If you live within 300 miles of New Orleans, LA, you must drive. Mileage will be reimbursed at the current IRS rate of \$0.58 per mile.

**Flights:** Attendees are responsible for making their own travel arrangements and the cost of the airline reservation and agency fee is the responsibility of the local union. Arrangements for booking airline reservations have been made with Travel Solutions International (TSI USA). TSI USA requires a one-time registration for each local union agreeing to their services.

Please complete the information required in this link:

<https://form.jotform.com/210403752631041>.

Allow 24 hours for TSI USA to process the information provided. Once that step is complete, you may phone TSI USA at 214-915-9296, or you may email at [uaw@tsiusa.com](mailto:uaw@tsiusa.com). The transition fee for making airline reservations is \$20.

Please remember that if you choose an agency other than TSI the International will not reimburse the Local.

**We encourage you to make your flight reservations as soon as possible to secure the lowest fares. Reservations cannot be made after February 10, 2022.**

### **Expenses**

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- A flat sum of \$55.00 per overnight stay for meals and incidental expenses will be reimbursed. Reimbursement for the travel day home will be \$25.00. If meals are provided, they will be deducted from the daily per diem.
- Local airport shuttle transportation to and from the hotel will be reimbursed with submitted receipts, airport shuttle \$24.00 (one way), Taxi \$35.00 (estimate).
- Parking at the airport you depart from will also be reimbursed by receipt.
- The International Union will reimburse the local union, upon proper submittal of ISTAC reimbursement forms, which are included with this Call Letter.

**COVID UPDATE:** The health and safety of our membership is of the utmost importance to us. With that in mind, we are doing everything we can to ensure that the ISTAC Conference will be safe, based on the latest State, Local and CDC guidelines related to COVID.

### **NEW ORLEANS COVID-19 MANDATE EXTENSION - STARTING TUESDAY, FEBRUARY 1, 2022**

Beginning Tuesday, February 1st for everyone age 5+, the City of New Orleans is requiring proof of two doses of the COVID vaccine, except for those who have received one dose of the Johnson & Johnson vaccine, or a negative PCR, molecular, or antigen test within 72 hours at restaurants, bars, and other businesses (test results must also include the individual's name, date of test, and results clearly visible on the official report). Although there is no mask mandate currently in effect, the use of masks indoors is strongly encouraged at this time and will be required during all ISTAC meetings.

This information reflects the guidelines that are currently in effect and could be modified by the New Orleans Health Department.

Any questions should be directed to Skilled Trades Assistant Director Becky Ervin at (313) 926-5775.

We look forward to your participation.

In Solidarity,

A handwritten signature in black ink that reads "Ray Curry". The signature is written in a cursive, flowing style.

Ray Curry  
International UAW President  
National Skilled Trades Director

RC:SZ:jb  
opeiu494  
attachments

cc: International Executive Board  
International Skilled Trades Staff  
Local Union Presidents  
Local Union Financial Secretaries  
Tim Bressler  
Dave Stalaker  
Steve Zimmerla