



OFFICIAL CALL  
TO THE  
32<sup>nd</sup> ANNUAL INTERNATIONAL  
UAW CHAPLAINCY CONFERENCE



June 2-7, 2019  
Walter and May Reuther  
Family Education Center  
Black Lake, (Onaway) Michigan

February 15, 2019

**To: All Local Union Presidents, Financial Secretaries, Recording Secretaries,  
and Local Retiree Chapter Presidents**

Greetings:

The 32<sup>nd</sup> Annual International UAW Chaplaincy Conference will be held at the Walter and May Reuther UAW Family Education Center, June 2-7, 2019.

The Chaplaincy Conference will prepare and provide tools & training that the delegates will use to support our union (membership & leadership), through the challenges that the local, region and international will experience during the year.

We are asking all locals to support this Conference by sending an additional number of delegates than previously sent to Chaplaincy Conferences. Those that attend will experience great general sessions, workshops, fellowship and networking. They will return with additional resources that will allow them to better serve the people and leadership of their locals, work locations, and communities.

The local leadership is also encouraged to attend as their schedule permits to experience the Chaplaincy Conference.

The Conference will convene on Sunday afternoon at 4:00 p.m., June 2, 2019, and conclude on Friday, June 7, 2019.

Check-in at Black Lake will begin at 1:00 p.m., Sunday, June 2, 2019. Opening Session will begin at 5:00 p.m. Dinner will be served from 6:00 p.m. to 7:00 p.m. Delegates should plan their travel home on Friday, June 7, 2019. It is understood that all delegates must have their respective local union's approval in order to attend this Conference.

Those that will be in the choir should bring a White Top and Black Slacks. Also, there is one evening that calls for a formal dress code.

You are reminded that lost time and expenses for delegates who are attending this conference will be the responsibility of the local union. The only exceptions can be found in the "Special Family Education Center Delegates" section of this conference call letter. **The fees for spouses will be the sole responsibility of the delegate and must be paid in advance.**

### Registration

Delegates must complete the enclosed registration forms and return them, prior to **April 19, 2019, to their Regional Office**, along with a check or money order in the amount of \$650 per delegate or \$1,195 if spouse attends. **(NO CHILDREN OR OTHER DEPENDENTS ARE PERMITTED)**. Checks should be made payable to *International Union, UAW*.

**Note: 1. It's imperative to register and send payment by April 19, 2019.**

**Note: 2. Chaplaincy Executive Officers, Board Members and Regional Coordinators are designated delegates to the Conference.**

**Note: 3. Some delegates will be needed on Saturday, June 1, 2019, to set up for registration and conference preparation.**

**Note: 4. Subsidized delegates – local unions will pay a special registration fee of \$150 (five (5) per region).**

**Note: 5. DELEGATES THAT ARE FLYING MUST SCHEDULE THEIR FLIGHTS VIA THE FOLLOWING LINK:**

**<http://www.cvent.com/d/rbqvc8>**

### Transportation

**Local Unions are responsible for transportation for delegates whose work sites are less than 500 miles away.**

Transportation will be provided for delegates whose work sites are over 500 miles one-way from the UAW Family Education Center. For delegates over 500 miles one way, there is the option of flying or driving. Upon completion of the conference, travel will be reimbursed in the following manner:

### **Driving**

The driver whose automobile is driven to the Center will receive the IRS approved rate of \$0.58 per mile for miles over 1,000. Local Unions sending delegates by car will be expected to transport at least three people per vehicle, or multiples thereof. Any deviations must be discussed and approved by the Regional Director and the Family Education Center in advance of arrival. Delegates driving to the Center should plan to arrive between 1:00 p.m. and 4:00 p.m. on Sunday, June 2, 2019.

Hotel accommodations are: one night for 500 miles or more, two nights for 1,000 miles or more.

Overnight lodging should not exceed \$65.00 per night for single, or \$80.00 per night for double occupancy. Delegates are required to bring the necessary receipts with them to the Family Education Center for reimbursement.

Note: Only **North American/Union-made** vehicles with VIN Numbers that begin with 1, 2, 4 or 5 are permitted on the Center property.

### **Flying**

Payment can **only** be made with a credit card or Local Union check. A delegate or Local Union will be reimbursed airfare, minus \$75.00 per ticket, providing the delegate has been authorized to fly into Detroit.

To assure maximum savings on flight arrangements delegates will be required to arrive in Detroit on Saturday, June 1, 2019. **For those who fly to Detroit, a room will be reserved for you at the Courtyard Detroit Metro Airport Romulus Hotel.** The **Courtyard Detroit Metro Airport Romulus Hotel** is a non-smoking establishment. A \$200 fee will be applied to credit card if non-smoking policy is violated. **Airport shuttle service will be provided by the Hotel.**

Transportation to the Family Education Center will be provided by the Center. At 7:00 a.m., a charter bus will begin loading outside the **Courtyard Detroit Metro Airport Romulus Hotel** main lobby. The bus will depart at 7:30 a.m. to take the delegates to UAW Solidarity House at 8000 E. Jefferson Avenue, Detroit, MI 48214, and the UAW Region 1D Headquarters at 1940 Atherton Road, Flint, MI 48507.

At the first stop the delegates will depart the bus for a short prayer for the people and the City of Detroit, G.M. employees, and the UAW G.M. department. At the second stop the same process will be followed, the delegates will depart the bus for a short prayer for the people, and the City of Flint, and observe the memorials on the Region's grounds. The time needed would be 15 minutes at each location. Then the delegates will re-board the bus to continue on to the Black Lake Complex. A stop will be made mid-way for lunch. Busses will leave the Center on Friday to return to Detroit at 9:00 a.m. Delegates will need to provide a personal credit card for incidentals.

**Return flights** will not be made before 4:00 p.m. on Friday, June 7, 2019.

### **Special Family Education Center Delegates**

The International Union will provide housing and food at the Family Education Center for five delegates from each Region whose local unions are selected by the Regional Director to receive additional financial support in order to send delegates to the Chaplaincy Conference. In order for each Region to receive its full regional delegate allocation, all five (5) subsidy slots must be used. If a local union is approved to receive such aid, they will be required to send \$150.00 registration fee per delegate to the Region.

## Deadline

The deadline for registration is April 19, 2019. The Regional Office must receive all forms by this date.

## Cancellations

Cancellations must be submitted to the **Regional Office** at least ten (10) working days prior to the conference so that reservations can be reallocated. Refunds will only be granted for valid emergency reasons until May 17, 2019. **No refunds will be given after May 17, 2019.**

**Note:** All non-basic expenses are the responsibility of the delegate.

If you have any questions regarding these arrangements, please contact Jerry Carson at (734) 634-4540.

Fraternally,



Rory L. Gamble  
Vice President and Director  
International UAW Chaplaincy Department

JS:jc  
opeiu494  
Enclosures

cc: Officers and Regional Directors  
UAW Chaplaincy Officers  
UAW Chaplaincy Regional Coordinators  
UAW Chaplaincy Regional Liaisons

**REGISTRATION FORM**  
**32<sup>nd</sup> ANNUAL UAW CHAPLAINCY CONFERENCE**  
**WALTER AND MAY REUTHER UAW FAMILY EDUCATION CENTER**  
**June 2-7, 2019**

Region \_\_\_\_\_ Local \_\_\_\_\_ UAW ID# \_\_\_\_\_  
 (Important to include)

Male [ ] Female [ ]

Delegate Name \_\_\_\_\_

Delegate Home Address \_\_\_\_\_

**Please note: No confirmation will be sent to delegates from the International Union – unless you hear otherwise from your regional office, you are confirmed to attend the conference.**

Delegate Phone \_\_\_\_\_ Local Union Phone \_\_\_\_\_

**Housing Information:**

❖ Indicate with whom you would like to share a room:  
 (Due to the number of delegates who plan to attend, all must share a room. If this section is not filled in, the Center will select for you.)

Name: \_\_\_\_\_ Region \_\_\_\_\_ Local \_\_\_\_\_

❖ I will be bringing my spouse [ ] Spouse's name: \_\_\_\_\_

If disabled, will you require barrier-free accessibility? Yes [ ] No [ ]

Will you be driving [ ] or flying [ ]  
 (If flying, the Airline Reservation Link is listed in the call letter)

**Room and Board and Delegate Registration fee:**  
**DELEGATE FEE: \$650 DELEGATE & SPOUSE: \$1,195**

**PLEASE ENCLOSE A CHECK MADE PAYABLE TO:**  
**INTERNATIONAL UNION, UAW**

Check and Registration form should be mailed to your Regional Director by April 19, 2019. Regional Office will forward to Jerry Carson, UAW Chaplaincy Department, 8000 E. Jefferson Avenue, Detroit, MI 48214 before April 28, 2019.

**APPLICATIONS RECEIVED WITHOUT PAYMENT CANNOT BE PROCESSED.**

