



INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW

Solidarity House

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January 29, 2019

TO: UAW Retired Workers Advisory Council Members
UAW Retired Workers Representatives

SUBJECT: *Retired Workers Advisory Council Meeting*
2019 Special Bargaining Convention
Friday March 8-14, 2019, Detroit, MI

Greetings:

The next Retired Workers Advisory Council Meeting will be held in conjunction with the UAW 37th Special Bargaining Convention in Detroit, MI, March 8-13, 2019. Please plan your travel as follows:

ARRIVE: Friday, March 8, 2019 (3:00 p.m. Hotel Check-In, Dinner on your own)
DEPART: Thursday, March 14, 2019

The UAW Advisory Council meeting will be held on Saturday, March 9th at the Detroit Marriott at the Renaissance Center. Breakfast will be served at 8:00 a.m. and the meeting will begin at 9:00 a.m. A tentative agenda, which will include room location, will be sent in the coming weeks.

The International UAW Retired Workers Department will host a reception and dinner at the Detroit Marriott at the Renaissance Center on Sunday, March 10th at 6:30 p.m.

Hotel Accommodations

Housing arrangements for Advisory Council members and staff will be made by the UAW Retired Workers Department, **once you RSVP to Shavonne Neequaye**. Housing for Advisory Council members will be billed to the Master Account. You must notify the Retired Workers Department immediately if your travel plans have changed. The hotel will bill the department if your room reservation is not cancelled in advance and this bill will be passed to you. Incidentals are at your own expense. **Please verify your total room charges upon checkout.**

All delegates are housed at Detroit Marriot at the Renaissance Center.

Air Travel Information

To make airline reservations, call TSI at 1-866-397-0667 by February 8, 2019, to insure the lowest airfares possible. Your airfare will be billed directly to the UAW Retired Workers Department. You must accept the lowest airfare according to the UAW travel guidelines. Staff should make their travel arrangements through the Concur System.

In keeping with UAW policy, all Retired Workers delegates residing within 300 miles of Detroit should drive and their mileage expenses should be submitted to the UAW Retired Workers Department for reimbursement. Please call if you have any questions regarding the UAW travel policy.

Delegate Forms

If you are a delegate, a copy of your Delegate Credential was forwarded to your address of record on January 9, 2019. Please sign and return to the Retired Workers Department. You will receive your badge when you register for the Convention on Sunday, March 10th or Monday, March 11th at Cobo Center.

Transportation details to and from the airport will be forthcoming. The UAW will be providing shuttles to and from hotels and Cobo Center during the convention.

All meeting attendees should send their request for expense reimbursement to the Retired Workers Department for payment. Expense forms will be handed out at the meeting.

I look forward to seeing you in Detroit.

In Solidarity,



Melvin Coleman, Retired Workers Director and
Administrative Assistant to the President

cc: Scott Birdsall
Melvin Coleman
Ray Curry
Gary Jones
Mike Stone
Regional Directors
Retired Workers Reps.

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