



UAW REGION 4

COMPETITIVE SHOP IPS COUNCIL BYLAWS

Revised per Membership Approval: September 2012

PREAMBLE AND BY-LAWS

This Council shall be known as the **Competitive Shop Independents, Parts and Suppliers Council of Region 4 – UAW**, an adjunct of the National Independents, Parts and Suppliers Competitive Shop Council of the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America.

ARTICLE I

PURPOSE AND FUNCTION

This Council shall assist in coordinating the objectives of UAW Locals in Region 4 that are engaged in collective bargaining with independent manufacturers, aerospace and agricultural implement supplier industries, in respect to wages and hours and all other economic benefits, including contract provisions and conditions of employment, and to assist, advise and coordinate Local Unions involved in the Independent Parts Industries, and in implementing favorable political legislation both on state and federal levels, and to cooperate with other Regions of UAW in implementing these programs on a uniform basis.

The Region 4 Council will coordinate its activities with the UAW Competitive Shop IPS Department in unison with the Regional Director's Office.

While these are prime objectives, the Council shall not be limited thereto, but shall assist and cooperate in the implementation of organized labor programs, both legislative and economical, regarding common objectives.

MEMBERSHIP

- a) The Council shall assist in coordinating the objectives of UAW Local Unions in Region 4 that are engaged in collective bargaining with Competitive Shop/Independents, Parts and Suppliers, and in implementing favorable political legislation both on state and federal levels and to cooperate with the National Departments and other UAW Regions in implementing these programs on a uniform basis.
- b) Will participate in political action in whatever way to necessary to overcome common problems.
- c) And in general, strive to coordinate the Local Unions in the Parts Industries in attaining goals through coordinated and patterned bargaining.
- d) Set up a pooled information service,(I.E. Website)through our National Department, whereby, a Local Union can obtain contractual information.
- e) Initiate Council Organizational drives in cooperation with the Regional UAW Organizing Staff.

- f) Establish Preferential Hiring for out of work UAW members.

ARTICLE II

REGIONAL COUNCIL ORGANIZATIONAL STRUCTURE AND ADMINISTRATION

The Council shall be comprised of all Local Unions having jurisdiction in Competitive Shop IPS Industries in Region 4.

1. The Executive Board shall be composed of a Chairperson, a Vice Chair, a Financial Secretary, a Recording Secretary, three Trustees, a Sergeant at Arms, a Guide, up to eleven Members at Large,.
2. The Executive Board is to consist of up to 20 members with each state not to exceed five representatives on the Executive Board which will be elected on a triennial basis.
3. The function of the Executive Board shall be advisory and shall give general direction and leadership to the Council in the implementation of the UAW Competitive Shop IPS Council programs; to help coordinate activities of all Council Locals in the Region in achieving common goals and objectives; to act as a Wage and Hour Committee, Contract Study Committee and Policy Committee.

To initiate and to study new ideas, then make recommendations to the Council and the International Union; to investigate problems of common interest, and to work in concert with the UAW Staff Personnel assigned to the Council.

4. Decisions of the Executive Board shall be reached by a simple majority vote of the Board in a duly convened session, or by the process of the Chair polling the opinions of each Board member. Each Executive Board member shall have one (1) vote.
5. The election of all Executive Board Members will take place at the IPS Fall Conference, and the term of office will be for three (3) years. All delegates running for an Executive Board office must have a letter of support from their Local Union. The Local Union would be responsible for the cost incurred with attending Executive Board meetings.

The Council/Chair, Vice Chair, Financial Secretary, Recording Secretary, three Trustees, Sergeant at Arms, Guide, up to eleven Members at Large shall be elected by the Regional Council Delegates.

The Representative Areas are: Iowa; Illinois; Minnesota; and Wisconsin.

6. Each Local Union shall be allowed two voting delegates to the Regional Council meetings. They shall be the Local president (or her/his substitute) and one other delegate as determined by each Local Union.

The Council is to function on the one-man one vote principle. Each Local Union shall have one vote per voting delegate, regardless of size.

- a) Officers shall be elected by secret ballot, candidates receiving a plurality of the votes cast shall be declared elected.
 - b) In case of vacancy in the Office of Chair, the Vice Chair shall fill the vacancy for the un-expired term.
 - c) In case of a vacancy in the offices of the Vice Chair or any other vacated Executive Board position, such office shall be filled by an election at the next regular meeting of the Council immediately following the time the vacancy occurred, and all Local Unions shall be notified that an election is to be held in the interim. The Executive Board shall appoint a temporary person to the position provided that the next scheduled meeting is more than 90 days prior to said meeting.
7. The Bylaws of the Council may be changed by a simple majority vote of the voting delegates in attendance at any duly convened Regional meeting of the Council, provided that the recommended changes are submitted to the Executive Board of the Council in advance.
 8. The UAW Staff Personnel assigned to the Council by the Regional Director may attend all meetings of the Council and Executive Board.
 9. Representation at the National Council Conferences will be determined by the Staff Member and the Regional Council Executive Board in consultation with the Regional Director.
 10. It is understood that these Bylaws must be consistent with the International Constitution. In the event of conflicting provisions, the International Constitution shall supercede. Provisions not provided for in these Bylaws shall be referred to the International Constitution. These Bylaws are submitted subject to approval of the International Union.
 11. Executive Board meetings and Council meetings shall be governed by Robert's rules of Order.
 12. Conferences of the Regional Council Delegates may be held semi-annually, the time and place to be fixed by the Executive Board.

Regional Executive Board meetings shall be held as determined by the Council Staff member and the Council Chair.

ARTICLE IV

DUTIES OF THE OFFICERS

CHAIR

The Chair shall preside at all meetings of the Regional Council, and execute all of the business of the Council. The Chair shall administer the overall activities of the Council in conjunction with the assigned Council Staff member and the Regional Director.

VICE CHAIR

The Vice Chair shall assist the Chair in the discharge of her/his duties. In case of the absence or incapacity of the Chair the Vice Chair shall perform his/her duties.

RECORDING SECRETARY

The Recording Secretary shall keep a correct record of the attendance and proceedings of the Council, read all documents and conduct the general correspondence received which does not pertain directly to the duties of the other officers and keep the same on file for future reference. A copy of the minutes will be distributed to the Board Members within 30 days of the meeting.

- A. It will be the responsibility of the E-Board to give the Recording Secretary the addresses of the Board.

FINANCIAL SECRETARY

The Financial Secretary shall maintain copies of all financial statements, and she/he shall give a financial report to the Executive Board at each Board meeting. The Financial Secretary will get the information at least 30 days prior to the Executive Board Meeting.

TRUSTEES (3)

The Trustees may audit, or may cause to be audited, the financial records and books of the Council; keep such records as necessary of all Council equipment and periodically make an inventory of the same.

SERGEANT AT ARMS

The Sergeant at Arms shall assist the Chairman in preserving order when called on to do so. She/He shall also take charge of all other property not otherwise provided for and perform such duties that may be assigned to her/him.

GUIDE

The Guide shall maintain order and satisfy her/himself that all present are entitled to remain in the meeting and perform other such duties as are usual to the office.

MEMBERS AT LARGE

The Members at Large will help carry out the programs of the Council and assume all duties assigned to them by the Council Chairman, Council Delegates, or the Executive Board.

OVERALL DUTIES

In addition to the duties described, it shall be the duty of all the Executive Board members to attend all Executive Board meetings called by the Council Chair. Board Members, who are not excused, must attend two out of four meetings in order to keep their office.

In the event the Chairperson of the Council should find it necessary to assign duties not covered by these Bylaws; it is the obligation and responsibility of each Executive Board member to carry those duties out to the best of their ability and skill.

ARTICLE V

FINANCES DUES AND FEES

All per capita monies are payable to the Region 4 Competitive Shop IPS Council, at the Region 4 Office, 680 Barclay Blvd., Lincolnshire, Illinois 60069. Payments are to be made annually and are due by January 30th.

The funds of the Council shall be used to defray all necessary expenses approved by the Council.

1. Expenses of delegates attending Council meetings shall be governed by the Local Union.
2. If a Local Union that belongs to the Council is financially unable to send a delegate to Council meetings, the Local Union shall notify the IPS Council Chair. The Executive Board will review the Local Union's last six (6) months financial records and the financial status of the Council in determining if assistance is to be made. Final approval will be by the Director of UAW Region 4 and the Council body.

Per Capita for all affiliates shall be based upon the following formula:

100 members, or less	\$50.00 per calendar year
More than 100, but less than 250 members	\$100.00 per calendar year
More than 250, but less than 500 members	\$150.00 per calendar year
More than 500, but less than 1000 members	\$200.00 per calendar year
More than 1000, but less than 5000 members	\$300.00 per calendar year
More than 5000, but less than 9000 members	\$350.00 per calendar year
More than 9000 members	\$500.00 per calendar year

ARTICLE VI

ORDER OF BUSINESS

The regular order of business shall be:

1. Call to order
2. Announce and welcome new delegates and guests
3. Roll call of Officers
4. Reading of Minutes of previous meeting
5. Reading of the Financial Reports
6. Report of Officers
7. Report of International Representatives
8. Report of Delegates
9. Report of Committees
10. Unfinished business
11. New business
12. Adjournment

Material important to the Council and elections shall be added to the Agenda.

ARTICLE VII

SUMMATION

This Regional Council shall be a subordinate body of the National UAW Competitive Shop IPS Department.

The Regional Director shall give overall guidance and leadership to the Council.