



INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW

GARY R. JONES, *PRESIDENT* RAY CURRY, *SECRETARY-TREASURER*
VICE-PRESIDENTS: TERRY DITTES • CINDY ESTRADA • RORY L. GAMBLE

SENT VIA E-MAIL

September 4, 2018

TO: Members of the International Competitive Shop/Independents Parts and Suppliers
and the Technical, Office and Professional Advisory Councils

RE: **Combined International CS/IPS and ITOPAC Meeting (October 5, 2018)**

Dear Members:

Please be advised that a combined meeting of the International Competitive Shop/Independents Parts and Suppliers and the Technical, Office and Professional Advisory Councils will convene on **Friday, October 5, 2018**. The meeting has been scheduled to plan for the 2019 Joint CS/IPS and TOP Conference and will begin promptly at **9 am and adjourn at approximately 5 pm**. You should plan to **arrive in Detroit on Thursday, October 4, 2018**.

The designated return travel day is Saturday, October 6, 2018, unless you choose to leave on Friday evening.

LOGISTICS:

Meeting Place:

The meeting will be held at the MotorCity Casino Hotel located at 2901 Grand River Avenue, Detroit, Michigan 48201 (313-237-6733). The schedule is as follows:

Thursday, October 4: Incoming Travel Day
Friday, October 5: 9 am to 5 pm - Meeting (8 – 9 am breakfast & lunch provided)
Saturday, October 6: Return Travel Day

Flights:

For those of you flying, please contact Travel Solutions International (TSI) by e-mail at uaw@tsiusa.com and identify yourself as a CS/IPS or ITOPAC member to make your travel arrangements. Your airline reservations will be charged to the UAW. **You must request the cheapest flight available, which may involve a connecting flight.** Please remember that if you choose an agency other than TSI, the International Union **will not** reimburse you. For UAW International Staff attending the Advisory Council meeting, please follow the current staff protocol for travel.

Driving:

If you live within five (5) hours of driving time from Detroit, you **must** drive. A flight **will not** be approved. Mileage will be reimbursed at the current IRS rate of 54.5¢ (cents) per mile. If you have any questions regarding your eligibility to fly rather than drive, please contact Anthony McNeill (amcneill@uaw.net / 313-926-5941) or Lance Lindell (llindell@uaw.net / 313-926-5583).

Hotel Accommodations:

A room will be reserved for all CS/IPS and ITOPAC Council members at the MotorCity Casino Hotel, 2901 Grand River Avenue, Detroit, Michigan 48201 (313-237-6733) for the nights of Thursday and Friday (October 4 and 5). You will have to present a credit card when you check in to pay for incidentals. **All hotel reservations will be finalized on Thursday, September 20, 2018.**

If you cannot attend, please inform Barbara Hoyles (bhoyles@uaw.net / 313-926-5782) so your reservation can be canceled.

In solidarity,



Gary Jones, President
International Union, UAW

GJ:GH:LL:AM/brh

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cc: Officers
Regional Directors
Assistant Regional Directors
Local Union Presidents
Local Union Recording Secretaries
CS/IPS Staff
Gaming Staff
TOP Staff
Miguel Foster
George Hardy
Dave Paris
Jeff Shrock
Mike Stone