



INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW

SHAWN FAIN, *PRESIDENT* • MARGARET MOCK, *SECRETARY-TREASURER*
VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

October 31, 2023

To: UAW International Chaplaincy Committee Officers, Board Members, Regional Coordinators, and Assistant Regional Coordinators

Re: UAW International Chaplaincy Committee Two-Day Meeting

Dear Sisters and Brothers:

We have scheduled a two-day meeting of the UAW Chaplaincy Officers, Board Members, Regional Coordinators, Regional Assistant Coordinators and Liaisons, on February 8-9, 2024, from 8 a.m. to 5 p.m. to be held at Solidarity House: 8000 E. Jefferson Ave., Detroit, Michigan 48214. The Chaplaincy Officers (Chairman, Assistant Chairperson, Secretary-Treasurer, and Board Members) travel day will be Tuesday, February 6, 2024. The Officers and Board Members need to arrive earlier in order to prepare for the meeting. The Regional Coordinators and Regional Assistant Coordinators travel day will be Wednesday, February 7, 2024. All Regional Chaplaincy Liaisons are welcome to attend. The Liaisons should travel on Wednesday, February 7, 2024.

Airline Reservations:

For those attendees flying, please book your departing flights after 5 p.m. on February 9, 2024. Attendees are responsible for making their own travel arrangements. The cost of the airline reservation and agency fee is the responsibility of the local union.

Arrangements for booking airline reservations have been made with Travel Solutions International (TSI USA). TSI USA requires a one-time registration for each local union agreeing to their services. Please complete the information required in this link:

<https://form.jotform.com/210403752631041>.

Please allow 24 hours for TSI USA to process the information provided. Once that step is complete, you may phone TSI USA at 214-915-9296 or you may email at uaw@tsiusa.com. The transaction fee for making airline reservations is \$20.

Other Expenses:

All other expenses related to this event (baggage, parking, meals, hotel, mileage) are the responsibility of the delegate attending the event, and they should follow normal reimbursement processes provided to them by their local bylaws.

Hotel Reservations:

For those who will be needing overnight accommodations, we have secured a room rate of \$165 per night plus 12% room tax, at the Westin Southfield Detroit 1500 Town Center, Southfield, MI 48075, phone (248) 827-4000. The Chaplaincy Program Committee member should mention the Westin Southfield Detroit and the name of our group to get the Coordinated Travel Service group rate. In order to receive this rate, room reservations must be made by January 19, 2024. Once your reservations have been made, please send a confirmation email to echandler@uaw.net so we can keep track of who all will be attending this meeting.

The attendees that require a hotel room will be paid a flat sum of \$55 per day for meals for each day with an overnight stay, and \$25 on the travel day home. The cost of meals provided by the International during your stay will be subtracted from the daily per diem of \$55 at the rate of \$12 for breakfast and \$14 for lunch leaving a remaining balance of \$29 for dinner. Breakfast and lunch will be provided Thursday and Friday.

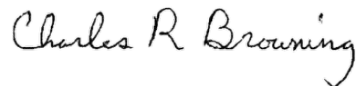
Hotel Parking:

Complimentary parking is available for all overnight guests.

Many important topics will be discussed, including planning the Chaplaincy Conference at Black Lake, which is scheduled for June 2-7, 2024. If you have any questions, please contact Jerry Carson at (734) 634-4540.

Thank you for your continued support of the Chaplaincy Program.

In solidarity,



Chuck Browning
Vice President and Director
UAW Chaplaincy Department

CB/JC:ec

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cc: International Executive Board
Assistant Regional Directors
Regional Liaisons
Jerry Carson
Bill Eaddy
Scott Eskridge
Darryl Goodwin
Brandon Keatts