



INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW
SHAWN FAIN, *PRESIDENT* MARGARET MOCK, *SECRETARY-TREASURER*

VICE-PRESIDENTS: **CHUCK BROWNING • MIKE BOOTH • RICH BOYER**

May 30, 2024

To: All Local Union Presidents, Financial Secretaries and Recording Secretaries – Region 4 UAW

Dear Brothers and Sisters:

Region 4 UAW will be holding a *Grievance Handling through Arbitration Workshop* at the Pat Greathouse Education Center located at 1000 E. Center Street, Ottawa, IL 61350.

This workshop will be held August 11-16, 2024, with Sunday, August 11th being allowed as a travel day. There will be a mandatory session held at 5 p.m. for all attending delegates. The conference will otherwise begin at 8:30 a.m. on Monday, August 12th, and will end by noon on Friday, August 16th.

Grievance Handling through Arbitration is an in-depth course that explores the expectation of a grievance handler at every stage, up to and including arbitration. Participants will learn how to determine if an issue is a grievance or complaint, how to properly investigate and write a grievance, and learn when authorization for arbitration should be invoked.

REGISTRATION: Registration for this conference will take place online at <https://conference.uaw.org/region4/gha.php>. However, you are encouraged to call now for lodging (see page two). The conference registration username is 2024region4 and the password is registerGHA. At this time, the registration fee and PGC lodging cost (if applicable) will still need to be mailed to the Region 4 Office. Instructions on how to best use this system are listed below.

1. If you plan on lodging at the PGC, please call Tamara at 815-433-2500, Ext. 101 for a reservation/confirmation number first. If you will not be lodging at the PGC, proceed to Step 2.
2. Register at <https://conference.uaw.org/region4/gha.php> and enter your PGC lodging confirmation number (if applicable).
3. Mail applicable fees to the address listed below.

Region 4 UAW
900 E. Center Street
Ottawa, IL 61350
Attn: GHA

The non-refundable registration fee is \$300 per delegate (which includes the cost of meals and materials).

Registration must be completed online with fees received by the Regional Office no later than Friday, July 26th.

*On-site registration will be on Sunday, August 11th, from 3:00 - 5:00 p.m. in the Education Building.

(continue)

Meals: The first provided meal will be breakfast on Monday and the last will be breakfast on Friday (All meals in between are also included).

Note to Financial Secretaries: Checks should be made payable to "UAW Region 4 Activity Fund" and the notation part of the check should mention "GHA."

Financial Assistance: Scholarships are being offered by the UAW Region 4 Retired Workers, which will provide up to \$1000 for each member attending, subject to approval. This covers registration, lodging, and the remainder will help offset mileage or lost time. To be considered for financial assistance, locals must make a written request to me and attach their last three (3) monthly financial statements. *Scholarship recipients must still pay registration and lodging in full. Financial assistance is granted on a reimbursement basis. You will be notified by my office if you are chosen for this program.

Lodging: Rooms at the Pat Greathouse Center are available at \$70.00 per room, per night. Each room has two (2) beds; we urge members to double-up, when feasible, to ensure that as many delegates possible can stay on the property. Please contact Tamara at 815-433-2500, ext. 101 to make room reservations for the Center.

If you get the office voicemail, please leave a message with your request and your email address for confirmation and/or follow-up.

You will be emailed a confirmation number once your reservation has been received. When making reservations, please indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process).

PGC Hotel check-in will begin on Sunday, August 11th, at 3 p.m. Check-out will be by 8 a.m. on Friday, August 16th.

It is imperative to fill the hotel rooms at the PGC, before seeking area lodging. However, in the event rooms at the PGC become sold out, we also have negotiated rates at the Comfort Inn (815-433-0029), Fairfield Inn (815-431-8955), the Hampton Inn (815-434-6040), the Super 8 Motel (815-434-2888), and the Quality Inn (815-433-9600). Ask for the UAW rate – All rates are subject to availability. I suggest avoiding the Ottawa Holiday Inn—it was built by anti-union contractors.

Recreation: The pool will be open for delegate use during this conference.

Please Note: A copy of this call letter has been posted on the UAW Region 4 website.

Additional questions should be directed to Bradley Schwanda, our Region 4 Education Representative, at 847-459-3888.

Fraternally,



Brandon W. Campbell, Director
Region 4, UAW

BWC/BS/tw
opeiu494/afl-cio

cc: Lucas DeSpain, Assistant Director

ATTENTION FINANCIAL SECRETARIES

The LM2 for this conference is:

Representation	<u>90</u>
Administrative	<u> </u>
Political	<u>10</u>