



VICE-PRESIDENTS: TERRY DITTES • CINDY ESTRADA • JIMMY SETTLES

March 16, 2018

To: All Local Union Presidents, Recording Secretaries and Financial Secretaries  
Region 4 UAW

Greetings Brothers and Sisters:

A Region 4 UAW Health & Safety Conference is called for May 20-23, 2018 at the Pat Greathouse Education Center, 1000 East Center Street, Ottawa, Illinois.

This Conference will provide significant education and training on the basics needed by Health and Safety Representatives, committees, members and other local union representatives with health and safety responsibilities. A list of the elective options is attached. On the attached registration form, please rank your class selections from 1-5. The top four electives will be offered based upon your votes.

### **Registration**

Delegates must be pre-registered, using the enclosed registration form. The fee is non-refundable, so we encourage locals to choose alternate delegates to replace any last-minute cancellations. The registration fee is \$135.00 per delegate, which includes the cost of meals and materials.

On-site registration will be held Sunday, May 20<sup>th</sup> from 3:00-5:00 p.m. and Monday, May 21<sup>st</sup> from 7:45-8:45 a.m. An opening plenary session will begin immediately following registration.

### **Meals**

The first meal will be breakfast Monday morning and the last meal will be Breakfast Wednesday morning. Any delegate bringing a guest must submit their name(s) on the registration form and pay for their guest's meals at check-in. Guest meal costs are as follows: Breakfast is \$11.00, Lunch is \$12.00 and Dinner is \$23.00. All lost time and expenses must be borne by the Local.

### **Lodging**

The hotel at the Pat Greathouse Center is newly constructed and rooms are available at \$70.00 per room, per night. Each room has two (2) beds; we urge members to double-up, when feasible, to ensure that as many delegates as possible can stay on the property.

Please contact Tamara at 815-433-2500 by Friday, April 27, 2018 to make room reservations for the Center.

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Upon making your phone reservation, you will be given a confirmation number. When making reservations please indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process).

PGC Hotel check-in will be during the same hours as registration. If a delegate is unable to check-in during the above-mentioned time-frame, please contact Education Coordinator Bradley Schwanda to make special arrangements. Check-out will be Wednesday, May 23<sup>rd</sup> by noon.

In the event rooms at the PGC become sold out, we also have negotiated rates at the Comfort Inn (formerly Holiday Inn Express, 815-433-0029), Fairfield Inn (815-431-8955), the Hampton Inn (815-434-6040) and the Super 8 Motel (815-434-2888). Ask for the UAW rate – All rates are subject to availability. subject to availability.

**Note**

Please make checks payable to “UAW Region 4 Activity Fund” and send with the registration form to:

Region 4 UAW Pat Greathouse Center  
1000 E. Center Street  
Ottawa, IL 61350  
Attention: Health & Safety Conference

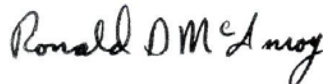
If the registration form, registration fee and the fee for the Pat Greathouse Center lodging (if applicable) is not received by Friday, May 4, 2018, the reservation will be canceled and the room(s) at the center will be given to the next local on our waiting list.

A copy of this call letter has been posted on the UAW Region 4 website. You may visit <http://region4.uaw.org> if extra copies of this call letter and registration form needs to be downloaded.

As always, Local Union leadership is encouraged to attend this conference. Further questions should be referred to the Region 4 Education Coordinator, Bradley Schwanda at 847-459-3888.

We look forward to seeing you there.

Fraternally,



Ronald D. McInroy, Director  
Region 4 UAW

RDM/BS:tw/opeiu494/afl-cio

cc: Brad Dutcher  
Bradley Schwanda  
All Region 4 & PGC Staff

**ATTENTION FINANCIAL SECRETARIES**

The LM2 for this conference is:  
Representation 100%  
Administrative \_\_\_\_\_  
Political \_\_\_\_\_