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**INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA-UAW**

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**SHAWN FAIN, PRESIDENT****MARGARET MOCK, SECRETARY-TREASURER****VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER**

June 16, 2023

**To: All Local Union Presidents, Financial Secretaries and Recording Secretaries  
Region 4 UAW**

Dear Brothers and Sisters:

Region 4 UAW will be holding a *Leadership Training Workshop* at the Pat Greathouse Education Center located at 1000 E. Center Street, Ottawa, IL 61350.

This workshop will be held August 13-18, 2023. The conference will begin at 8:30 AM on Monday, August 14<sup>th</sup> and end by noon on Friday, August 18<sup>th</sup>. Sunday, August 13<sup>th</sup> will be allowed for a travel day, and there will also be a mandatory plenary session held at 5:00 p.m. for all attending delegates.

This training is intended to assist local officers in defining their leadership roles, learning to lead with vision, along with other essentials. Workshops will include but are not limited to: *Roles of Officers, Building Unionists, Conflict Resolution; Layoffs, Closing, and Strikes; and Leading with Vision.*

**REGISTRATION:** Registration for this conference will take place online at <https://conference.uaw.org/region4/ldt.php>. The username is 2023region4 and the password is registerLDT. However, at this time, the registration fee and PGC lodging cost (if applicable) will still need to be mailed to the Region 4 Office. Instructions on how to best use this system are listed below.

1. If you plan on lodging at the PGC, please call Tamara at 815-433-2500, Ext. 101 for a reservation/confirmation number first. If you will not be lodging at the PGC, proceed to Step 2.
2. Register at <https://conference.uaw.org/region4/ldt.php> and enter your PGC lodging confirmation number (if applicable).
3. Mail applicable fees to the address listed below.

**Registration Fee:** The cost is \$305 per delegate (which includes the cost of meals and materials). Please send non-refundable fees to the following:

**Region 4 UAW  
900 E. Center Street  
Ottawa, IL 61350  
Attn: Leadership Training**

\*On-site registration will be on Sunday, August 13<sup>th</sup> from 3:00 - 4:45 p.m. in the Education Building.

**Note to Financial Secretaries:** Checks should be made payable to "UAW Region 4 Activity Fund" and the notation part of the check should mention "Leadership Training."

**(Continue)**

**Financial Assistance:** Scholarships are being offered by the UAW Region 4 Retired Workers, which will provide up to \$1000 for each member attending, subject to Director's approval. This covers registration, lodging, and the remainder will help offset mileage or lost time. To be considered for financial assistance, locals must make a written request to me and attach their last three (3) monthly financial statements. You will be notified by my office if you are chosen for this program.

**Meals:** The first provided meal will be breakfast on Monday and the last will be breakfast on Friday.

**Lodging:** Rooms at the Pat Greathouse Center are available at \$70.00 per room, per night. Each room has two (2) beds; we urge members to double-up, when feasible, to ensure that as many delegates possible can stay on the property. Please contact Tamara at 815-433-2500, ext. 101 to make room reservations for the Center.

**If you get the office voicemail, please leave a message with your request and your email address for confirmation and/or follow-up.**

You will be emailed a confirmation number once your reservation has been received. When making reservations, please indicate if the delegate(s) has special room requirements (PGC management will not change rooms during the check-in process).

**PGC Hotel check-in will begin on Sunday, August 13<sup>th</sup> at 3:00 p.m. Check-out will be by 10:00 a.m. on Friday, August 18, 2023.**

It is imperative to fill the hotel rooms at the PGC, before seeking area lodging. However, in the event rooms at the PGC become sold out, we also have negotiated rates at the Comfort Inn (815-433-0029), Fairfield Inn (815-431-8955), the Hampton Inn (815-434-6040), the Super 8 Motel (815-434-2888), and the Quality Inn (815-433-9600). Ask for the UAW rate – All rates are subject to availability. I suggest avoiding the Ottawa Holiday Inn—it was built by anti-union contractors.

**Recreation:** The pool will be open for delegate use during this conference.

**Please Note:** A copy of this call letter has been posted on the UAW Region 4 website at <http://region4.uaw.org>.

Additional questions should be directed to Bradley Schwanda, our Region 4 Education Representative, at 847-459-3888.

Fraternally,



Brandon W. Campbell, Director  
Region 4, UAW

BWC/BS/tw  
opeiu494afl-cio

cc: Lucas DeSpain, Assistant Director

**ATTENTION FINANCIAL SECRETARIES**

The LM2 for this conference is:

Representation	<u>90</u>
Administrative	<u>          </u>
Political	<u>10</u>