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**INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW**

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RAY CURRY, *PRESIDENT* • MARGARET MOCK, *SECRETARY-TREASURER*  
VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

February 8, 2023

**TO:** Sub-Council Recording Secretaries/Secretary-Treasurer's and Resolutions Committee  
under the Jurisdiction of the UAW National Ford Department

**SUBJECT:** Preparation of Reports on Locally Submitted Resolutions to Sub-Councils  
March 10-13, 2023, Southfield, MI 48075

Greetings:

Sub-Council Recording Secretaries/Secretary Treasurer's and Resolutions Committee will meet to prepare reports on locally submitted resolutions to Sub-Councils for the 2023 UAW-Ford National Negotiations.

These meetings will convene on Saturday, March 11-13, 2023, from 9 am – 4 pm at the Westin Southfield Detroit, 1500 Town Center Drive, Southfield, MI 48075, and will proceed the UAW National Ford Sub-Council sessions, also held at Westin Southfield Detroit from March 13-17, 2023. Please schedule your travel and hotel reservations accordingly.

Sub-Council resolutions preparation meetings are scheduled as follows:

**Key Dates:**

<u>Friday, March 10, 2023</u>	Travel Day	
<u>Saturday, March 11, 2023</u>	Sub-Council Resolutions Preparation Breakout	9 - 12 pm
	Lunch	12 - 1 pm
	Sub-Council Resolutions Preparation Breakout	1 - 4 pm
<u>Sunday, March 12, 2023</u>	Sub-Council Resolutions Preparation Breakout	9 - 12 pm
	Lunch	12 - 1 pm
	Sub-Council Resolutions Preparation Breakout	1 - 4 pm

Monday, March 13, 2023

Sub-Council Resolutions  
Preparation Breakout

9 – 12 pm

Lunch

12 – 1 pm

Sub-Council Resolutions  
Preparation Breakout

1 – 4 pm

**Registration:**

**Recording Secretaries/Secretary Treasurer's and Resolutions Committee Only:** Registration will be completed online. Please use an updated browser when registering. Please use the following log-in information:

**Website:** <https://conference.uaw.org/ford.php>

**Username:** UAWFORD23

**Password:** FORDCOUNCIL23

The website will be open for registration on Thursday, February 9, 2023. All registrations must be completed no later than Monday, March 6, 2023.

If you have any questions regarding the registration process, please email Pam Licari at [PLICARI@uaw.net](mailto:PLICARI@uaw.net) or by phone at (313) 926-5208.

**Airline Reservations:**

Attendees are responsible for making their own travel arrangements; the cost of the airline reservation and agency fee is the responsibility of the local union.

Arrangements for booking airline reservations have been made with Travel Solutions International (TSI USA). TSI USA requires a one-time registration for each local union agreeing to their services. If your local has not previously completed this step, please use the following link to do so now: <https://form.jotform.com/210403752631041>. Please allow 24 hours for TSI USA to process the information provided. Once that step is complete, you may phone TSI USA at 214-915-9296 or you may email at [uaw@tsiusa.com](mailto:uaw@tsiusa.com). The transaction fee for making airline reservations is \$20.

**Other Expenses:**

All other expenses related to this event (baggage, parking, meals, hotel, mileage) are the responsibility of the delegate attending the event, and they should follow normal reimbursement processes provided to them by their local bylaws.

**Hotel Reservations and Per Diem:**

Hotel reservations are the responsibility of the participants or their Local Union and should be made as soon as possible by using the following website:

***The Westin Southfield Detroit***

**Website:** [UAW Ford Council Meeting](#)

We have arranged a special room rate of \$152 plus 12 percent tax. You will be required to present a personal credit card for incidentals at check-in. Also, it is your responsibility to notify the hotel to guarantee late arrival or to cancel your reservation. The deadline for hotel reservations is February 24, 2023.

The attendees that require a hotel room will be paid a flat sum of \$55 per day for meals for each day with an overnight stay, and \$25 on the travel day home. The cost of meals provided by the International during your stay in Southfield will be subtracted from the daily per diem of \$55 at the rate of \$12 for breakfast and \$14 for lunch leaving a remaining balance of \$29 for dinner. Lunch will be provided Saturday-Monday.

**Hotel Parking:**

Self-parking is complimentary for all meeting and overnight guests.

**IMPORTANT:**

- **HOTEL CANCELLATION:** Attendees with confirmed hotel accommodations who cancel their attendance after 48 hours to check in, will be responsible for all cancellation fees.
- **NO SHOWS:** Attendees with confirmed accommodations who do not show up will be responsible for hotel 'no show' charges.
- **EARLY CHECK OUT:** Early check-out is **not** encouraged. Any charges incurred will be billed back to the delegate.

***Lost Time and Expenses \*All expenses and lost-time wages are the responsibility of each local union\****

**Dress Code:**

Due to the nature of the meetings, the dress code is business casual attire.

In solidarity,  
*Charles R. Browning*

Chuck Browning  
Vice President and Director  
UAW National Ford Department

CB:pl

opeiu494afl-cio

cc: IEB  
Regional Assistant Directors  
Regional Servicing Reps.  
All UAW Ford Department Staff  
Local Ford Presidents  
Local Ford Vice Presidents  
Local Ford Building Chairpersons  
Local Ford Financial Secretaries  
Local Ford Recording Secretaries  
Scott Eskridge  
Darryl Goodwin  
Brandon Keatts