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**INTERNATIONAL UNION, UNITED AUTOMOBILE, AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA – UAW**

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RAY CURRY, *PRESIDENT* • MARGARET MOCK, *SECRETARY-TREASURER*

VICE-PRESIDENTS: CHUCK BROWNING • MIKE BOOTH • RICH BOYER

February 8, 2023

TO: Presidents, Vice Presidents, Financial Secretaries, Recording Secretaries and Building Chairpersons of all Locals under the Jurisdiction of the UAW National Ford Department

SUBJECT: UAW National Ford and Sub-Council Meetings  
March 13-17, 2023, Southfield, MI 48075

Greetings:

The UAW National Ford and Sub-Council Meetings will take place on March 13-17, 2023, at the Westin Southfield Detroit, 1500 Town Center Drive, Southfield, MI 48075. Please make sure that you bring sufficient copies of your local reports for distribution to your delegates. Your cooperation is appreciated.

Additionally, in preparation for the 2023 UAW-Ford national negotiations, Sub-Council delegates will be reviewing and adopting local resolutions forwarded to the councils. Resolutions adopted by each Sub-Council must then be forwarded to the UAW National Ford Department.

Meetings of the UAW National Ford and Sub-Councils are scheduled as follows:

**Key Dates:**

<u>Monday, March 13, 2023</u>	Travel Day	
<u>Monday, March 13, 2023</u>	Registration-Presidents/Chairs	2 – 5 pm
	Presidents-Chairs Meeting	5 - 7 pm
<u>Tuesday, March 14, 2023</u>	Registration	7:30 - 9 am
	Breakfast	7:30 - 9 am
	National Ford Council	9 - 12 pm
	Lunch	12 - 1 pm
	Sub-Council Breakouts	1 - 4 pm
	Reception	6 - 9 pm

<u>Wednesday, March 15, 2023</u>	Breakfast	7:30 - 9 am
	Sub-Council Breakouts	9 - 4 pm
	Lunch	12 - 1 pm
<u>Thursday, March 16, 2023</u>	Breakfast	7:30 - 9 am
	Sub-Council Breakouts	9 - 12 pm
	Lunch	12 - 1 pm
	National Ford Council	1 - 4 pm
<u>Friday, March 17, 2023</u>	Travel Day	

### **Registration:**

**Delegates Only:** Registration will be completed online. Please use an updated browser when registering. Delegates will use the following log-in information:

**Website:** <https://conference.uaw.org/ford.php>

**Username:** UAWFORD23

**Password:** FORDCOUNCIL23

***All International Staff including IEB have been registered***

The website will be open for registration on Thursday, February 9, 2023. All registrations must be completed no later than Monday, March 6, 2023.

If you have any questions regarding the registration process, please email Pam Licari at [plicari@uaw.net](mailto:plicari@uaw.net) or by phone at (313) 926-5208.

### **Airline Reservations:**

Attendees are responsible for making their own travel arrangements; the cost of the airline reservation and agency fee is the responsibility of the local union.

Arrangements for booking airline reservations have been made with Travel Solutions International (TSI USA). TSI USA requires a one-time registration for each local union agreeing to their services. If your local has not previously completed this step, please use the following link to do so now: <https://form.jotform.com/210403752631041>. Please allow 24 hours for TSI USA to process the information provided. Once that step is complete, you may phone TSI USA at 214-915-9296 or you may email at [uaw@tsiusa.com](mailto:uaw@tsiusa.com). The transaction fee for making airline reservations is \$20.

### **Other Expenses:**

All other expenses related to this event (baggage, parking, meals, hotel, mileage) are the responsibility of the delegate attending the event, and they should follow normal reimbursement processes provided to them by their local bylaws.

### **Hotel Reservations and Per Diem:**

Hotel reservations are the responsibility of the participants or their local union and should be made as soon as possible by using the following website:

***The Westin Southfield Detroit***

**Website:** [UAW Ford Council Meeting](#)

We have arranged a special room rate of \$152 plus 12 percent tax. You will be required to present a personal credit card for incidentals at check-in. Also, it is your responsibility to notify the hotel to guarantee late arrival or to cancel your reservation. The deadline for hotel reservations is February 24, 2023.

The attendees that require a hotel room will be paid a flat sum of \$55 per day for meals for each day with an overnight stay, and \$25 on the travel day home. The cost of meals provided by the International during your stay in Southfield will be subtracted from the daily per diem of \$55 at the rate of \$12 for breakfast and \$14 for lunch leaving a remaining balance of \$29 for dinner. Breakfast and lunch will be provided Tuesday-Thursday and one dinner will be provided on Tuesday at the reception.

### **Hotel Parking:**

Self-parking is complimentary for all meeting and overnight guests.

### **IMPORTANT:**

- **HOTEL CANCELLATION:** Attendees with confirmed hotel accommodations who cancel their attendance after 48 hours to check in, will be responsible for all cancellation fees.
- **NO SHOWS:** Attendees with confirmed accommodations who do not show up will be responsible for hotel 'no show' charges.
- **EARLY CHECK OUT:** Early check-out is **not** encouraged. Any charges incurred will be billed back to the delegate.

***Lost Time and Expenses \*All expenses and lost-time wages are the responsibility of each local union\****

### **Dress Code:**

Due to the nature of the meetings, the dress code is business casual attire.

### **Representation:**

The allocation of delegates to the National Ford Council is based on an average of the local's dues-paying membership and is on a different basis than representation to the Sub-Councils.

In accordance with the National Ford Council Bylaws, Article I, Section 1, representation to the Council is based on the following:

**Article 1-National Ford Council**

The National Ford Council shall be composed of the National Negotiating Committee and delegates elected or selected in the following manner:

**100 members or less -- 1 delegate**  
**301 or more -- 2 delegates**  
**1501 or more -- 3 delegates**  
**4001 or more -- 4 delegates**  
**7001 or more -- 5 delegates**

One (1) delegate for the next 3000 members or major fraction thereof; except where such allocation does not provide representation from each unit in a local union comprised of multi-units, the local union may, if it so desires, be allocated a total number of delegates which provides representation from each unit.

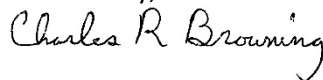
The president of the local and/or the chairperson of each bargaining unit (if different than the president) shall be the designated delegates. These delegates shall be included in the plant or unit's total delegation, except for the Salaried Units, which are separate. The remainder of the delegates shall be elected or selected by the plant or unit. Designated delegates will be considered as duly elected under the foregoing. The local union bylaws will provide the method of selecting or electing additional delegates.

In the event any designated delegate to the National Ford Council should be unable to attend the National Ford Council or should any such delegate be elected to the National Negotiating Committee, the plant or unit affected shall determine the manner and order in which an alternate will replace a regular delegate.

The UAW Administrative Letter, Volume 30, Letter No. 5, dated October 19, 1978, is very explicit in its ruling that sending fraternal delegates or guests to council, Sub-Council or conference meetings is not a necessary expenditure under the terms of Article 46, Section 1, of the UAW Constitution.

Only accredited delegates will be seated. We ask for your cooperation.

In solidarity,



Chuck Browning  
Vice President and Director  
UAW National Ford Department

CB:pl  
opeiu494afl-cio  
cc: IEB  
Regional Assistant Directors  
Regional Servicing Reps.  
All UAW Ford Department Staff  
Scott Eskridge  
Darryl Goodwin  
Brandon Keatts